

**Wyomissing Public Library
Board Meeting
Monday, December 16, 2024**

The meeting was called to Order at 7:05 p.m. by David Walker

Board Members Present: Tracy Beaky, Kara DeJohn, Joe DeMarte, David Fake, Jeff Herb, Rose Kennedy, Danielle Nuhfer, Stephen Ohnsman, Gretchen Platt, Lindsay Sakmann Rafer, Michelle Van Buren, David Walker

Borough Council Representative: Rick Weinhover

Library Director: Colleen Stamm

A MOTION was made by Rose Kennedy to approve the November 2024 Board Meeting minutes. It was seconded by Lindsay Sakmann Rafer. The motion carried unanimously.

President's Report: David Walker

- David noted that the fundraisers were very successful this year and thanked everyone who volunteered to help with them. The Board discussed past fundraisers that were successful as well some potential ideas for new fundraisers.
- David proposed 1 policy change and 2 by-law changes: library employees performance evaluation policy, Re-staggering Board terms, and 2/3 vote requirement.
 - Personnel Handbook and Policies – David proposed changes to 4a and 4c. After discussion, the board approved language for this policy. A MOTION was made by Lindsay Sakmann Rafer to approve the policy changes to the Personnel Handbook and Policies. It was seconded by Rick Weinhover. The motion carried unanimously.
 - Re-staggering board terms – David proposed a change to section 3.04 of the by-laws. After Board discussion, David asked Rose Kennedy to research language for that section. This item was tabled until next month's Board meeting.
 - 2/3 vote requirement- David proposed making a change to section 3.05 and 9.01 of the by-laws. After the Board made suggestions and discussed this matter, David recommended tabling the discussion until the next Board meeting.

Treasurer's Report: Jeff Herb

- Jeff had 3 items to note:
 - Association donations have started to come in following the Fall mailer
 - The library received a grant from The Wyomissing Foundation for our Sensory Friendly Programs.
 - Revenue from the Holiday Baskets is reflected in the Fundraising account.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for November 2024
 - a. Materials circulation: 3,040 items. That was a 19% decrease compared to the same month last year.
 - b. Overdrive eBooks: 1,026 downloads; that was an 55% increase compared to the same month last year.
 - c. Hoopla: there were 405 accesses for the month; a 10% decrease compared to the same month last year.
 - d. People: 4,163 people entered the library; that was a 23% increase compared to the same month last year.
 - e. Computer Users: there were 226 accesses for the month; that was a 8% decrease compared to the same month last year.

- f. Wireless Internet Users: 227 people used the library Wi-Fi access; a 17% increase compared to the same month last year.
- g. Children's programming: 523 patrons participated in the children's activities; that was a 8% decrease compared to the same month last year.
- h. Adult Programming: 183 patrons took part in our activities; a 27% increase compared to the same month last year.
- i. AWE Early Literacy Stations: The reporting platform was down.
- 2. Other –
 - a. Resource Sharing with Berks County Public Libraries (BCPL) will start on January 2, 2025
- 3. Personnel - None

Committee Reports:

- 1. Finance Committee: Jeff Herb
 - a. None
- 2. Fundraising/Community Affairs: Gretchen Platt and Rose Kennedy
 - a. Trolley Tour - Danielle Nuhfer
 - i. Danielle Nuhfer thanked everyone for their help with the event and the donations of cookies. The event was a success.
 - b. Holiday Baskets
 - i. We raised \$5,605 for this fundraiser. David Walker and Steve Ohnsman said that the library should send thank you notes to the businesses or people who contributed items/gift cards/money for the baskets. Rose Kennedy said she would draft a letter for Board members to send to people/businesses who contributed.
 - c. David Walker thanked everyone for all their hard work on the fundraisers.
- 3. Association Communication: Colleen Stamm (Lindsay Romeo was absent)
 - a. As of December 13, 2024, the library raised \$35,046.41 in Association donations. We are currently \$4,953.59 short of our target of \$40,000 for 2024.
- 4. Nominating: Lindsay Sakmann Rafer
 - a. Lindsay presented the following candidates to serve on the Board as a Voting Board Member (3-year term): Annette Vail & Charlie Perkins. A MOTION was made by Rose Kennedy to approve these candidates for a 3-year Voting Board Member position. It was seconded by Dave Fake. The motion carried unanimously.
 - b. Lindsay presented the following candidates to serve on the Board as an At-large Board Member (non-voting): Serenah Pauliuc & Jim Christie. A MOTION was made by Rose Kennedy to approve these candidates for a 1-year At-large Board Member position. It was seconded by Dave Fake. The motion carried unanimously.

Unfinished Business

- None

New Business

- None

Meeting adjourned at 8:06 p.m.

Meeting Minutes submitted by Colleen Stamm

Next Board Meeting: Monday, January 20 at 7:00 p.m.