

**Wyomissing Public Library
Board Meeting
Monday, December 18, 2023**

The meeting was called to Order at 7:02 p.m. by Marge Vath

Board Members Present: Kara DeJohn, Mary Zervanos Dialectos, David Fake, Ann Dybalski, Jeff Herb, Vicki Jenckes, Diane Hollinger, Danielle Nuhfer, Lindsay Romeo, Marge Vath, David Walker

Library Director: Colleen Stamm

A MOTION was made by Diane Hollinger to approve the November 2023 Board Meeting minutes and it was seconded by Vicki Jenckes. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge distributed new print copies of the library's By-laws for Board members to put in their notebook (were revised at last month's meeting).
2. Marge thanked Lindsay Romeo for the beautiful Winter arrangements in the urns at the doors.
3. Marge announced that Danielle Nuhfer has offered to fill the vacant Vice President position. This will be voted on at the Annual meeting.
4. Marge said that there will be some changes to the Board committees – Joe DeMarte will be moving to Association, and all the new Board members have been assigned to Fundraising.
5. Marge thanked Diane Hollinger for completing her Board term and her service as Nominating chairperson. Vicki Jenckes thanked Marge Vath for all her service on the library Board; especially her years as Board President.

Treasurer's Report: Vicki Jenckes

1. Vicki reported that things are looking positive for the library. It is a much different financial picture compared to last year.
2. November was a typical month with 2 payrolls (4 weeks).
3. A MOTION was made by Mary Dialectos to accept the Treasurers Report and it was seconded by David Fake. The motion was carried unanimously.

Finance Committee: Vicki Jenckes

1. Vicki stated that the committee moved \$60,000 from Customers Bank to M & T Bank in October. Those funds were then transferred to the library's Vanguard account. In November a CD was opened at Vanguard with those funds. This CD will mature in July 2024.
2. Vicki said she hopes to receive the memorial gift she spoke about at last month's meeting before the end of the year. The finance committee has not decided what to do with this donation yet.
3. Vicki said that the Riverfront Credit Union CD will mature at the end of 2024. David Walker asked if the CDs will automatically be renewed. Ann Dybalski said that the Vanguard CD will automatically go in the library's Money Market account. Vicki will check on the Riverfront Credit Union CD.

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for November 2023
 - a. Materials circulation: 3,764 items. That was a 19% increase compared to the same month last year.
 - b. Overdrive eBooks: 663 downloads; that was a 37% increase compared to the same month last year.

- c. People: 3,376 people entered the library; that was a 1% increase compared to the same month last year.
 - d. Computer Users: there were 246 accesses for the month; that was a 33% increase compared to the same month last year.
 - e. Children's programming: 564 patrons participated in the children's activities; that was a 76% increase compared to the same month last year.
 - f. Children's Recorded Programs: 0 Total Views
 - g. Adult Programming: 144 patrons took part in our activities; a 55% increase compared to the same month last year.
 - h. Adult Programming Recorded Programs: 0 Total Views
 - i. AWE Early Literacy Stations: Unable to get statistics this month - program used to track these statistics was not working.
 - j. Wireless Internet Users: 194 people used the library Wi-Fi access; a 4% increase compared to the same month last year.
 - k. Hoopla: there were 451 accesses for the month; a 17% increase compared to the same month last year.
- 2. Other – None
 - 3. Personnel - None

Committee Reports:

- 1. **Fundraising/Community Affairs:** Ann Dybalski
 - a. Holiday Gift Baskets - raised \$3,325, our best year yet. The most popular baskets were the Basket of Cheer, Mystery Wallet, and Lottery Tickets (they had the most tickets).
 - b. Trolley Tour - raised \$2,145; the expenses were \$1,145. We raised \$1,000 for the library.
 - i. Colleen Stamm offered a special thank you to Michelle and Brenden Van Buren and ProMax Fence Systems for sponsoring the event.
 - ii. Ann offered a special thank you to Danielle Nuhfer for organizing the event.
 - c. The Fundraising Committee Co-chairs for next year will be Ann Dybalski and Rose Kennedy
- 2. **Association Communication:** Lindsay Romeo
 - a. None
- 3. **Nominating:** Diane Hollinger
 - a. A MOTION was made by Diane Hollinger to approve Tracy Beaky for a Non-Voting Board Member - 1 year term, and it was seconded by David Walker. The motion was carried unanimously. Tracy will be a member of the Fundraising Committee.
 - b. Interviews are completed. Committee chairpersons can contact newly assigned Board members before the January meeting. Marge Vath will send out contact information.

Unfinished Business

- 1. None

New Business

- 1. Diane Hollinger requested that a strategic planning committee be formed. Marge Vath noted that David Walker has already restored this Ad Hoc committee and he is spearheading the committee which is currently in the process of organizing.

Meeting adjourned at 7:33 p.m.

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: Monday, January 15, 2024 at 7:00 p.m.