

**Wyomissing Public Library
Board Meeting
Monday, December 20, 2021**

The meeting was called to Order at 7:04 p.m. by Marge Vath

Board Members Present: Connie Aikman, Kara DeJohn, Ann Dybalski, Jeff Herb, Joe DeMarte, Mary Zervanos Dialectos, David Hershey, Diane Hollinger, Vicki Jenckes, Lindsay Romeo, Michelle Van Buren, Marge Vath

Library Director: Colleen Stamm

Lindsay Romeo announced that she found an error in the November minutes. Under Materials Circulation, it was incorrectly recorded as 3,7745. The correct amount was 3,774. A MOTION was made by Joe DeMarte to approve the November, 2021 Board Meeting minutes and Diane Hollinger seconded it. The motion was carried unanimously.

President's Report: Marge Vath

1. Marge announced that Adriane Hoke submitted her letter of resignation effective immediately. A MOTION was made by Connie Aikman to accept her resignation. It was seconded by Kara DeJohn. The motion was carried unanimously.
2. Marge thanked Jody Menon for serving as the library's Borough Council representative for the Borough of Wyomissing. With the recent election, a new representative will be appointed.
3. Marge announced that there will be a change in Committee titles for 2022:
 - a. Fundraising/Community Affairs has been changed to Fundraising
 - b. Association Membership has been changed Association Communications
 - c. Corporate Sponsorship, which was an ad-hoc committee, will no longer be needed. Instead the members on this committee will be move to Fundraising Committee

Treasurer's Report: Vicki Jenckes

1. Vicki inquired how the Library is doing with Association donations and grants. Colleen reported we will be getting the Berkshire Charitable donation of \$10,000 soon. Colleen also mentioned that the library did well on Giving Tuesday.
2. Vicki mentioned that the landscaping donors are fond of daffodils and we should plant some daffodil bulbs in honor of them.

Corresponding Secretary: No Report

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for November, 2021
 - a. Materials circulation: 3,662 items. That was a 55% increase compared to the same month last year.
 - b. Overdrive eBooks: 357 downloads; that was a 9% increase compared to the same month last year.
 - c. People: 3,378 people entered the library; that was a 313% increase compared to the same month last year.
 - d. Computer Users: there were 215 accesses for the month; that was an 877% increase compared to the same month last year.

- e. Children’s programming: 317 patrons participated in the children’s activities; that was a 248% increase compared to the same month last year.
 - f. Children’s Recorded Programs: 0 Total Views
 - g. Adult Programming: 214 patrons took part in our activities. A 376% increase compared to the same month last year.
 - h. AWE Early Literacy Stations: 54 accesses. There were no accesses in the same month last year due to the pandemic.
 - i. Wireless Internet Users: 196 people used the library Wi-Fi access; an 88% increase compared to the same month last year.
 - j. Hoopla: there were 297 accesses for the month; a 3% decrease compared to the same month last year.
2. Other
- a. Colleen stated that the statistics are higher than 2020, but the library is still not back to pre-pandemic status with staff and statistics.
 - b. In the fall, Colleen applied for state aid. The paperwork associated with the aid requests 7 hours on Saturdays. Colleen doesn’t feel like that is feasible at this time and a waiver for this is non-compliance is needed. Colleen read the resolution to the Board. For a copy of this resolution, please see the library director.
 - i. A MOTION was made by Marge Vath to approve this resolution and Diane Hollinger seconded it. The motion was carried unanimously.
 - c. American Rescue Plan: Institute of Museum and Library Services grant. We have been allotted \$7,552. Plans for these monies are to purchase a self-checkout station. The grant is due next month. Colleen read the resolution for this grant to the Board and it was signed by Marge Vath (President), Lindsay Romeo (Secretary), Colleen Stamm (Library Director). For a copy of this resolution, please see the library director.
 - i. A MOTION was made by Michelle Van Buren to approve this resolution and Kara DeJohn seconded it. The motion was carried unanimously.
 - d. Diane Hollinger had a patron inquire if the staff had Child Abuse Clearances. Colleen is happy to report that the staff have their clearances and completed Mandated Reporter training. Some of the staff are due to renew their clearances soon to keep the library staff in compliance.
3. Personnel - No report

Committee Reports:

- 1. **Fundraising/Community Affairs:** Ann Dybalski
 - a. Ann announced that the Holiday Basket Raffle Fundraiser raised \$2,292 for the library.
- 2. **Association Membership:** Lindsay Romeo
 - a. November brought in 20 new donations totaling \$3,400.
 - b. Lindsay announced that the committee will start working in January on the spring flier.
- 3. **Nominating:** Diane Hollinger
 - a. Diane stated that Joe DeMarte was moved from an At-large Board member to a voting member in May 2021 when Sharon Scullin resigned.
 - b. Diane announced that the Nominating committee had 3 nominees for the Board:
 - i. Danielle Nuhfer (Voting member). A MOTION was made by Diane Hollinger to approve the aforementioned proposed Board Member and Vicki Jenckes seconded it. The motion was carried unanimously.
 - ii. Sarah Peris (At-Large). A MOTION was made by Diane Hollinger to approve the aforementioned proposed Board Member and Kara DeJohn seconded it. The motion was carried unanimously.

- iii. David Fake (At-Large). A MOTION was made by Diane Hollinger to approve the aforementioned proposed Board Member and Kara DeJohn seconded it. The motion was carried unanimously.

4. **Finance:** Vicki Jenckes
 - a. No report

Unfinished Business - None

New Business

1. Marge Vath announced that she is investigating using Google docs to organize Board meeting reports, library policies, etc. She polled the Board members to see if they are familiar with Google docs and if they had a gmail email addresses.

Meeting adjourned at 7:36 p.m.

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: Monday, January 17, 2022, 7:00 p.m.