

**Wyomissing Public Library  
Board Meeting  
Monday, March 15, 2021**

The meeting was called to Order at 7:04p.m. by Marge Vath

**Board Members Present:** Connie Aikman, Kara DeJohn, Ann Dybalski, Jeff Herb, David Hershey Adriane Hoke, Diane Hollinger, Vicki Jenckes, Jody Menon (Borough Representative), Lauren Oswald, Lindsay Romeo, Sharon Scullin, Marge Vath

**Library Director:** Colleen Stamm

A MOTION was made by Sharon Scullin to approve the February, 2021 Board meeting minutes and it was seconded by Connie Aikman. The motion carried unanimously.

**President's Report:**

- a. Marge is saddened to relay the passing of one of our Board Members, Tony LaParo. In lieu of flowers, his daughters asked friends and family to make a donation to the Library.
- b. In 2014 Berks County had a severe hailstorm, which resulted in damage to the Library's slate roof. RestoreCore was hired to fix the roof. There was interior damage resulting from the roof damage. After being called back many times and attempting fixes, interior damage continued. When the Borough took over the physical Library building they also assumed responsibility of dealing with the roofing company RestoreCore. The Solicitor for the Borough of Wyomissing drafted a settlement agreement for the Library, RestoreCore, and the borough.
  - i. A MOTION was made by Vicki Jenckes to have Board President, Marge Vath, sign the settlement agreement with RestoreCore on the Library's behalf. It was seconded by Diane Hollinger. The motion carried unanimously.

**Treasurer's Report:** Vicki Jenckes

- a. No Report

**Corresponding Secretary:**

- a. No Report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics for February, 2021
  - a. Materials circulation: 2,082 items. That was a 54% decrease compared to the same month last year.
  - b. Overdrive eBooks: 281 downloads; That was a 82% increase compared to the same month last year.
  - c. People: 525 people entered the library; an 88% decrease compared to the same month last year.
  - d. Computer Users: there were 23 accesses for the month; a 95% decrease compared to the same month last year.
  - e. Children's programming: 114 patrons participated in the children's activities; that was a 67% decrease compared to the same month last year.
  - f. Children's Recorded Programs: 78 Total Views
  - g. Adult Programming: 140 patrons took part in our activities. a 1% decrease compared to the same month last year.
  - h. Adult Programming Recorded Programs: 51 Total Views
  - i. AWE Early Literacy Stations: 0 accesses. A 100% decrease compared to the same month last year.
  - j. Wireless Internet Users: 50 people used the library Wi-Fi access; an 85% decrease compared to the same month last year.
  - k. Hoopla: there were 286 accesses for the month; a 21% increase compared to the same month last year.

2. Other
  - a. Colleen completed the library's 2020 Annual Report for the State, and submitted the paperwork on Friday, March 12, 2021.
  - b. The Qigong group (approx. 5-10 people) is interested in coming to meet in the Community Room Starting in April. Marge suggested that Colleen develops a cleaning procedure if the Library opens up the Community Room. The group plans to move outside as soon as the weather warms.
3. Personnel
  - a. Colleen reported that two Library volunteers had inquired about returning to the Library, possibly on a weekly basis. They have agreed to temperature checks before their shifts. Colleen currently doesn't have any work for volunteers, but she will consider bringing them back as soon as the work load increases.

**Committee Reports:**

1. **Fundraising/Community Affairs:** Ann Dybalski
  - a. "Steel The Glass" with Willow Creek Brewery fundraiser possibly later this month or early next month, and possibly again in July or August. Willow Creek is exploring the possibility of putting the library's logo on glasses for the event.
  - b. The committee is planning to host a Volunteer Boxed Luncheon on a Saturday in April, and would like to get invitations out soon. Ann will contact Colleen Stamm to schedule a meeting to discuss the details.
  - c. Kentucky Derby Party update - Mark Ratcliffe was absent. There is no report at this time.
  - d. 5k with Fleet Feet – in June. Fleet Feet has agreed to do the medals and help set a course. Yet to be determined is style of race: Virtual or In-Person; Timed or Fun Run.
2. **Association Membership:** Lindsay Romeo
  - a. The committee had a Monopoly style sample flier made by Kristin Zappone for the Spring Association Letter. The sample has been given to Sir Speedy Printing for a printing/ mailing quote.
3. **Nominating:** Diane Hollinger
  - a. The library received resumes from 2 candidates who are interested in serving on the Library Board. We have 2 voting positions and 2 non-voting positions available.
  - b. Marge inquired on getting the available position posted on the Wyomissing Borough website. Diane Hollinger will contact the borough about this matter.
4. **Finance:** Vicki Jenckes
  - a. Jeff Herb created an informational handout for patrons and community members who are interested in donating stock to the Library. The handouts will be kept at the main desk for staff to give people who inquire donating stock.
5. **Corporate Sponsorship:**
  - a. No Report

**Unfinished Business**

1. Marge announced that the June Board meeting will be moved to the second Monday of the month instead of the third Monday. The Board will now meet on Monday, June 14, 2021 at 7:00 p.m.

**New Business**

No report

Meeting adjourned at 7:46 PM

Meeting Minutes submitted by Lindsay Romeo

**Next Board Meeting:** Monday, April 19, 2021 @ 7:00 PM (this meeting will be held virtually via Zoom).