

**Wyomissing Public Library
Board Meeting
Tuesday, February 17, 2015**

Meeting called to order at 7:05pm

Members Present: Laurie Waxler, Karen Oxholm, Lisa Banco, Doug Weaver, Kevin Wagner, Terri Stallone and Michael Forester (Borough Representative)

Library Director: Colleen Stamm (not present)

President's Report: Laurie Waxler

Laurie welcomed our newest board member Karen Oxholm to her first meeting.

1. The request to the Wyomissing Foundation for funds to cover the expense of the new server for the Library was approved. The Foundation will grant \$13,927. The new server is on order.
2. The Membership Committee has been working on the newly initiated sponsorship packages. Once completed the board will be asked to personally contact the businesses they have relationships with.
3. The roof/gutter project is still on going. Doug Weaver will have more information in his report
4. Restore Core will submit a request to the insurance company to cover the costs of replacement of our landscaping due to damage during the roof repair. Windsor Garden Landscaping has offered to donate the total cost of the labor for the project, we will need to purchase the materials.
5. The February/ March fundraising newsletter is almost complete.

Treasurer's Report: Kevin Wagner

1. The January operating budget reflects a \$10,124 deficit for the month. This is a result of various annual bills that are paid in this month and the extra pay period for the month of January.
2. \$3,789 was credited for Association Dues. This is a carry over from the fall fundraiser.

Corresponding Secretary: no report

Librarian's Report: Colleen Stamm

1. Library Usage Statistics
 - a. Materials- circulation for December was 6,413 items. There was no change from last year.
 - b. Overdrive eBooks- Overdrive had 171 downloads: the most we have ever recorded and up 289% from last year.
 - c. People- 3,723 people entered the library showing an 81% increase. The people counters appear to be working properly.
 - d. Computer Users- there were 335 users for the month for a 34% decrease.
 - e. Children's programming- 425 patrons participated in the programs for a 22% decrease. The Library is in transition between children's librarians and therefore fewer programs were offered.
 - f. Adult Programming- 62 patrons took part in our activities. This is a 39% decrease from last January.
 - g. One Click Downloadable Audio- January saw 24 downloads for an increase of 14%.
 - h. AWE Early Literacy Stations- there were 169 users for a decrease of 7%.

Committee Reports:

Community Affairs: Laurie Waxler

- Great Decisions will be held every Wednesday from March 4 - April 22. It is advertised on the website as well as with in house displays. Additional flyers were sent to past participants individually because the February newsletter is late in being distributed. Until the new Adult program staff position is filled, board members will need to supervise the event.

Membership: Laurie Waxler

- A 'Sponsorship Program' has been established by the membership committee. The goal is to solicit all area businesses to support the Library. A Sponsorship packet has been developed and is almost ready for distribution.

Building and Grounds: Doug Weaver

- Snow Guards are needed for the new roof and have been purchased for an additional \$3,200. They will be retrofitted onto the new roof.
- Due to weather and 'exhaustion,' the roofers have suspended the work, but left the scaffolding in place. Doug will request the scaffolding be dismantled so the Library can have use of the front entrance.

Personnel: Laurie Waxler

- The executive Committee approved the staff raises as proposed by Colleen Stamm. Based on performance the raises range from 1% - 3%.
- The library will be hiring an additional Adult Programming/Library Assistant staff person. His/her time will be split between those two duties. The board feels this position is necessary to the success of the adult program agenda, which in turn will lead to growth in the library.

Fundraising: Terri Stallone

- Kentucky Derby Party: Carol and Ray Neag have agreed to host this year's gathering. The committee is preparing to aggressively market the event.

Finance: no report

Unfinished Business: none

New Business: none

Meeting adjourned at 7:30pm

Minutes submitted by Terri Stallone

Next Executive Meeting: March 10, 2015 at 5:00 pm

Next Board Meeting: March 17, 2015 at 7:00 pm