

**Wyomissing Public Library  
Board Meeting  
Tuesday, September 13, 2011  
Community Room  
4:30pm**

Meeting called to order at 4:35pm.

Minutes from the June 2011 board meeting were approved.

**Members present:** Stacey Campbell, Greg Ciatto, Susan Denaro, Lynn Driben, Meghan Ehrlich, Ned Ehrlich, James Hagn, Kim Miller, Maria Nawa, Steve Pottieger, Ann Sutherland, Laurie Waxler, Doug Weaver.

Library Director: Colleen Stamm.

Honorary members: None.

**President's Report:** Susan Denaro

The Summer Reading Program was hailed a success. Fifty-four events were held. 472 children read approximately 13,760 books which surpassed the goal of 12,000 books. A few favorite events included Sprinkler Day, Family Movie Nights, and a Harry Potter Extravaganza.

**Treasurer's Report:** Steve Pottieger

The YTD operating budget and cash flow through August reflects a loss of (\$10,980). On the income side, YTD Association Dues are \$27,505 with \$180 received in the month of August. Steve Pottieger presented the following motions which both passed unanimously:

THE FINANCE COMMITTEE MOVES TO APPROVE THE PROPOSED 2012 BUDGET.

THE LIBRARY IS NO LONGER ELIGIBLE TO HAVE FUNDS INVESTED WITH THE BERKS COMMUNITY FOUNDATION SO THE FINANCE COMMITTEE MOVES THAT THE LIBRARY ACCEPT BACK FUNDS THAT THE LIBRARY PREVIOUSLY INVESTED WITH THE FOUNDATION.

**Corresponding Secretary:** Doug Weaver

No correspondence to report.

**Library Director's Report Covering June – August 2011:** Colleen Stamm

1. Circulation: Circulation was 29,531 items which is a .006% increase over 2010 (29,529). The Library's downloadable audio company transitioned to a new platform and the transition is not going well. The Library has been without this service since July and is currently not being charged for it.
2. People: There were 10,794 people who entered the library which is a 14% decrease over 2010.
3. Computer Users: 1,955 people used the adult and young adult computers which is a 11% decrease over 2010.
4. Children's Programming: There were 938 children, 74 teens and 542 adults who participated

in 54 children's programs which is a 10% increase over 2010.

5. Other: The July 4<sup>th</sup> Duck Race raised \$1,393. \$615 was collected from the sale of forty-one t-shirts. The Boscov's Berkshire Fund Raiser was held Saturday, 8/27/11. The event raised money for local libraries through the sale of hot dogs. Boscov's will notify the Library shortly about the portion of funds to be donated to our Library. Colleen thanked Kim Miller, Maria Nawa, Stacey Campbell and Meghan and Ned Ehrlich for participating in this event.

### **Committee Reports:**

#### 1. Community Affairs: Lynn Driben

A Cuba Photo Journey presentation will be given by Mary Rebecca Freymoyer on Wed., 9/21 at 7pm in the Community Room. The Library will host a Speaker Series in October. Featured speakers include Dr. Carl Frey Constein on Thurs, 10/13 at 7pm whose topic is Piloting Dangerous Supply Missions During World War II; Bruce Posten on Wed, 10/19 at 7pm whose topic is Life As A Berks County Newspaper Writer; and Mike Miller on Wed., 10/26 at 7pm whose topic is A Look Inside Japanese Schools.

#### 2. Membership: Susan Denaro presented on behalf of committee chair Barbara Kline who was absent.

Susan completed a solicitation letter to be mailed this month to Association Member non-responders. The Library newsletter called Shelf Life is being finalized and will also mail this month. Board members will be notified when help is needed to attach mail labels for these mailings.

#### 3. Building and Grounds: Greg Ciatto

Greg and Doug will work together to draft a letter to be submitted to Susan Denaro and then the Borough which lists items that the Library would like to purchase but is lacking funds. Items to include are a proposal to purchase a digital sign that would be placed on Penn Avenue. Other items for consideration include reparation of the curb, replacement of the carpet in some areas, and an update to the children's room.

#### 4. Nominating: Ann Sutherland

Ann Sutherland presented the following motions which all passed unanimously:

THE NOMINATING COMMITTEE MOVES THAT MEGHAN EHRLICH COMPLETE THE TERM OF VICE PRESIDENT VACATED BY MARY REBECCA FREYMOYER.

THE NOMINATING COMMITTEE MOVES THAT KIM MILLER TRANSITION FROM A MEMBER-AT-LARGE TO A VOTING MEMBER.

THE NOMINATING COMMITTEE MOVES THAT JILL MAHON JOINS THE WYOMISSING LIBRARY BOARD AS A MEMBER-AT-LARGE.

#### 5. Fund Raising:

Laurie Waxler will chair this committee. (1) The book sale will be managed by Steve Pottieger and Doug Weaver. Set up is Tuesday, 10/4 to Wednesday, 10/5 and the book sale will take place Thursday, 10/5 through Saturday, 10/8 in the Community Room. (2) A BBQ fund raiser will be held Election Day, Tuesday, 11/8.

6. Personnel Committee: Susan Denaro

The board passed the following motions unanimously:

THE PERSONNEL COMMITTEE MOVES THAT COLLEEN STAMM WHO IS VITAL TO THE RUNNING OF THIS ORGANIZATION BE ALLOWED TO TAKE 8 WEEKS OF MATERNITY LEAVE DESPITE THE FACT THAT THE CURRENT POLICY PROVIDES FOR ONLY A 6 WEEK LEAVE.

**Unfinished Business:** None.

**New Business:** The Library is 100 years old on 1/21/2013. An ad hoc committee called the Centennial Committee was established to plan for this event. Stacey Campbell will chair this committee and be assisted by Kim Miller and Jill Mahon. Meghan Ehrlich suggested the board purchase shirts (at their own expense) which has the Library name and logo. These shirts can be worn by board members at Library events. The board supported this idea and Meghan agreed to get price estimates.

Meeting adjourned at 5:35pm.

Next Executive Meeting: Tuesday, October 4, 2011 at 5:00pm

Next Board Meeting: Tues, October, 11, 2011 at 4:30pm.

The November board meeting has been moved to Tuesday, 11/15, 2011 at 4:30pm.

The Annual Association Meeting will be held Tuesday, 11/15 immediately following the board meeting.

Signed,  
Lynn Driben