

**Minutes of the Board of Directors**  
**Wyomissing Public Library**  
**Meeting Date: November 11, 2008**

The Board of Directors of the Wyomissing Public Library met on Tuesday, November 11, 2008 in the Community Room of the library. President Lisa Gallen called the meeting to order at 4:00 P.M.

**Members Present:** Elaine Balkiewicz, Susan Denaro, Mary Rebecca Freymoyer, Lisa Gallen, Denise Greenwood, Marlisa Mizerak, Judy Phelps, John Schmoyer, Geoffrey Stoudt, Diane Yoh, Karen Schroder  
**At-Large Members:** Lynn Driben, Bob Jakubek

**Approval of October Minutes:** Diane Yoh seconded by Marlisa Mizerak made a motion to approve the minutes. The Board approved the motion.

**President's Report:**

Lisa Gallen reported that Chris Ritter was ill and unable to attend the meeting. Marlisa Mizerak added that the Board will present Chris with a book signed by the Board and staff. A second copy of the book will also be added to the library collection in his honor

Marlisa then outlined the process for selecting a new director to replace Chris. On behalf of the search committee, Marlisa proposed that Colleen Stamm be hired as the library director. Her qualifications for the position are excellent (with a requirement that she complete her MLS program by her 6 month review). The Board discussed the recommendation and also suggested that the Board support Colleen's attendance at a leadership program (e.g. Leadership Berks). After the Board had the opportunity to question Colleen directly, Marlisa made a motion seconded by Geoff Stoudt that Colleen Stamm be hired as the Director of the WPL effective November 24, 2008. Colleen's salary anniversary date for future salary increases will be each April. Her vacation will remain at three weeks per year with the possibility that this may be increased in the future based on satisfactory performance.

**Treasurer's Report:**

John Schmoyer raised the question of payment to Chris Ritter for unused vacation days. The Board supported this payment. John highlighted several areas in the budget: 1) the association dues collected; and 2) the salary budget category that is higher due to three pay periods this month. At Susan Denaro's suggestion, the question of a bimonthly pay schedule will be explored.

John Schmoyer also reported that a committee led by Geoff Stoudt presented a request to the borough for additional funding. Lisa Gallen thanked the committee and stated that the request will be reviewed by the Borough Council members in December.

**Corresponding Secretary:**

Susan Denaro stated that the membership letter has been mailed.

**Library Director's Report:**

- Circulation for October was 7061 and the people counter reported that 6806 people visited the library during this month.
- Colleen conducted 17 children's programs during the month with a total attendance of 191 children and 124 adults.
- Lisa Gallen reported the following on Chris's behalf: 1)Association memberships have started to arrive; 2) The date of the second membership mailing was November 6; and 3) A training manual has been created for the new director.

### **Committee Reports:**

#### **Community Affairs:**

No report.

#### **Membership:**

No additional report

#### **Building and Grounds:**

No report but it was noted that building and grounds priorities have been shared with the borough.

#### **Nominating Committee:**

Elaine Balkiewicz thanked the members of the nominating committee (Lynn Driben, Judy Phelps, Betsy Power, and Karen Schroder) for all of their efforts in creating the slate for 2009. She then presented the following slate to be voted upon at the annual meeting:

#### **New voting Board Members:**

Bob Jakubek  
Ann Sutherland  
Barbie Kline

#### **At-Large Members (for a one-year term):**

Maria Nawa  
Lynn Driben  
Blythe Ratcliffe

#### **Honorary Members:**

Leslie Bell  
Bruce P. Bengtson  
Ruth Ann Bengtson  
Mary A. Capallo  
Anne O. Moll  
Thomas M. Moll  
Thomas E. Roberts  
Elizabeth B Rothermel  
Geoffrey Stoudt  
Lisa Gallen

The Nominating Committee members also recommended the following slate of officers for the 2009 term. This slate will be voted upon at the December 2008 Wyomissing Public Library Board meeting:

**Executive Committee**

President: Marlisa Mizarek

Vice President: Karen Schroder

Treasurer: George Repko

Recording Secretary: Susan Denaro

Corresponding Secretary: John Schmoyer

**Unfinished/Old Business:**

None

**New Business:**

None

Geoff Stoudt, seconded by Marlisa Mizerak, made a motion that the meeting adjourn. The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Elaine M. Balkiewicz

Next Executive Meeting:	Tuesday, December 2 at 5:00 P.M.
Next Board Meeting:	Tuesday, December 9 at 4:00 P.M.