

## Minutes of the Board of Directors Wyomissing Public Library

The Board of Directors of the Wyomissing Public Library (WPL) met on Tuesday, February 15, 2006 in the Community Room of the library. President Geoffrey Stoudt called the meeting to order at 4:02 P.M.

**Members present:** Allison Althouse, Lisa Gallen, DENISE Greenwood, John Schmoyer, Brad Scribner, Steven Silverman, Jennifer Sockel, Bill Stobbart, Geoffrey Stoudt, Mary Ellen Wells, Diane Yoh.  
Honorary Members: Judy Phelps  
Library Director: Christopher Ritter

**Approval of January's minutes:** Denise Greenwood pointed out that her first name was mistakenly spelled as "Diane" in the January Minutes. This will be changed on the library's permanent copy of the January 2006 minutes. With this change, Geoffrey Stoudt, seconded by DENISE Greenwood, made motion for approval of the minutes.

**President's report:** There was no President's Report.

**Treasurer's Report:** Bill Stobbart stated that the books for the year 2005 are closed, and that the amounts shown in the "Actual 2005" column of the handout are indeed actuals. Aid from the state for 2006 (\$41.8K) has been received as was reported at the January meeting. Bill reported having received \$1.2K in contributions (account #3600) in the month of January versus receiving no contributions in January of '05.

**Corresponding Secretary:** The *WPL Book Sale* has been scheduled for March 30, March 31, and April 1. Denise Greenwood and Diane Yoh reported having received a large number of books. For the balance of the time leading up to the sale, only children's books will be accepted. Denise and Diane circulated a sign-up sheet for board member assistance with the sale. Arrangements have been made with two groups (the Wyomissing JV baseball team and the Library Club) to help carry the books/cartons to and from the sale area.

**Library Director's Report:** Chris Ritter reported total circulation for January 2006 (6,418) being nearly identical to January 2005. 3700 people were counted visiting the WPL in January. Chris reported a significant increase (505%) in attendance in children's programming when comparing the 15 programs that were held in January of '06 and '05. The belief is that, through Colleen's efforts, children's programming is taking root. Various board members commented that the WPL has a more youthful look about it in terms a larger number of younger visitors. The *Berks County Parole Board* was contacted in hopes of having some volunteers spread mulch in early April (as has been done in past years). The WPL has been reimbursed \$900.00 for health care expenses from Berks County Coordination Aid. This "County Coordination Aid" subsidy is made to each county library that offers health insurance. Payments are made quarterly.

### Committee Reports:

**Community Affairs/Newsletter:** Discussion primarily centered on the upcoming May 13<sup>th</sup> Borough Centennial Kick-off at the WPL. Ideas on how to promote this event ranged from mention in the upcoming membership letter, to space in the next *Wyomissing Citizen*, as well as contacting borough resident Valdis Lacia of the *Reading Eagle*.

**Membership:** Mary Ellen Wells reported that the draft of the 2006 membership letter has been completed, and that it is ready for signature. The target mailing date for this letter is March 1<sup>st</sup>. A slightly altered version of the letter, aimed at 600-700 non-residents, will also be mailed. The committee plans to personalize a letter or phone call at a later time to follow up on a portion of those who may not yet have given. Allison Althouse will send thank you letters to givers.

**Building & Grounds:** An estimate was received from the *WARKO Group* for the preventive maintenance of the WPL heating and cooling systems. A second estimate is being obtained. Members of the board spoke of prior estimates for PM being higher than if not on a schedule. The committee is looking into the 2006 reopening of the WPL's mezzanine if only for an added area to read.

**Information Technology:** Bill Stobbart will contact *Wyomissing Data* to check the status of their estimate for wireless internet service.

**Unfinished Business:** The use of the meeting room for borough businesses and borough residents was discussed. The board agreed that use of the room (for a fee) could be increased if advertised. Brad Scribner offered to get a listing of borough businesses which the WPL could contact to make them aware of the WPL having a facility for meeting/conference purposes.

**New Business:** There was no new business to report.

The meeting adjourned at 4:36 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "John P. Schmoyer".

John P. Schmoyer

**Next Executive Meeting: Monday, March 6, 2006 @ 5:00 PM**  
**Next Board Meeting: Tuesday, March 14, 2006 @ 4:00 PM**