

Wyomissing Public Library
Board Meeting
Monday, April 19, 2021

The meeting was called to Order at 7:02 p.m. by Marge Vath.

Board Members Present: Ann Dybalski, Jeff Herb, David Hershey, Adriane Hoke, Diane Hollinger, Jody Menon (Borough Representative), Lauren Oswald, Mark Ratcliffe, Lindsay Romeo, Sharon Scullin, Marge Vath

Library Director: Colleen Stamm

A MOTION was made by Sharon Scullin to approve the March, 2021 Board meeting minutes. It was seconded by David Hershey. The motion carried unanimously.

President's Report:

1. Welcome Flier: In an effort to make the Library more present to the community, the Strategic Planning Committee has developed a Welcome Flier to be included in the Wyomissing Borough's packet for new homeowners. We hope this flier encourages people to come and check out the Library.

Treasurer's Report: Vicki Jenckes

1. The library's 2021 Budget and Cash Flow report was circulated via email to Board members prior to the meeting. Vicki was absent. No Report.

Corresponding Secretary: No Report

Librarian's Report: Colleen Stamm

1. Library Usage Statistics for March, 2021
 - a. Materials circulation: 2,788 items. That was a 26% increase compared to the same month last year.
 - b. Overdrive eBooks: 330 downloads; that was a 74% increase compared to the same month last year.
 - c. People: 1,126 people entered the library; a 43% decrease compared to the same month last year.
 - d. Computer Users: there were 61 accesses for the month; a 70% decrease compared to the same month last year.
 - e. Children's programming: 148 patrons participated in the children's activities; that was a 2% decrease compared to the same month last year.
 - f. Children's Recorded Programs: 65 Total Views
 - g. Adult Programming: 91 patrons took part in our activities. A 5% decrease compared to the same month last year.
 - h. AWE Early Literacy Stations: 0 accesses. A 100% decrease compared to the same month last year.
 - i. Wireless Internet Users: 70 people used the library Wi-Fi access; a 63% decrease compared to the same month last year.
 - j. Hoopla: there were 264 accesses for the month; a 1% decrease compared to the same month last year.
2. Other
 - a. CARES Act Grant was accepted and the Library will receive \$1,270. This will be used toward technology upgrades.
 - b. Sharon inquired if the Library had qualified for the second round of PPE. Colleen said we did not meet all the requirements.
3. Personnel
 - a. The library's Children's Librarian, Kristine Seibert, submitted her letter of resignation. Her last day will be May 31, 2021. One of our current staff members is a school librarian. She has agreed

to help with the summer reading program if we do not have the position filled by then; she will be able to help with the summer reading program on an hourly basis.

- b. Staff salary increases for 2021. Marge announced that the Executive Board has approved varying salary increases for all the staff effective April 30, 2021. The library staff haven't received salary increases since 2019.

Committee Reports:

1. Fundraising/Community Affairs: Ann Dybalski

- a. Steal the Glass Night Fundraiser results
 - i. Willow Creek Brewing donated \$230 from the bar receipts. The library received \$41 in donation jar. The total money raised at this event was \$276.
- b. Kentucky Derby Update
 - i. Mark Ratcliffe announced that most of the planning is in place. Knights Rental, Ice, and Floral orders have been placed. Willoughby's and Go Fish will be donating food. Stereo Barn will be setting up a television. A jazz band has been booked. We are still working on finding servers for the event.
 - ii. The committee needs the help of Board members to donate some alcohol for the event. Mark will send out a link via Sign Up Genius after the Board meeting.
 - iii. The event will be capped at 150. So far, we have sold 115 tickets.
- c. Volunteer Luncheon
 - i. 13 volunteers received a boxed lunch for the socially distant volunteer luncheon. The event was warmly received.
- d. 5K Fun Run
 - i. Ann Dybalski announced that Colleen submitted the necessary information to the Borough of Wyomissing for the event permit. We are currently waiting on Borough's approval.
 - ii. Adriane completed the route for the run.
 - iii. Colleen created a "Lace Up For Libraries" logo. The committee hopes to use this logo on the medals and swag bag (a drawstring bag).
 - iv. Still looking for a volunteer to play music at Start/Finish Line.
 - v. Race fee: \$20 per racer. Registration cut off date is 10 days-2 weeks before race day.

2. Association Membership: Lindsay Romeo

- a. The Association mailing has been finalized by the committee and was submitted to Sir Speedy for printing.

3. Nominating: Diane Hollinger

- a. The Nominating committee made a MOTION that Mary Zervanos Dialectos fill the open voting position. Sharon Scullin seconded the motion. The motion carried unanimously.
- b. The Nominating committee made a MOTION that David Walker fill the open voting position. Jody Menon seconded the motion. The motion carried unanimously.
- c. The Nominating committee made a MOTION that Michelle Van Buren fill an At-Large, non-voting position. David Hershey seconded the motion. The motion carried unanimously.
- d. The Nominating committee made a MOTION that Joe DeMarte fill an At-Large, non-voting position. Adriane Hoke seconded the motion. The motion carried unanimously.

4. Corporate Sponsorship: No Report

Unfinished Business: None

New Business: None

Meeting adjourned at 7:49 PM

Meeting Minutes submitted by Lindsay Romeo

Next Board Meeting: Monday, May 17, 2021 at 7:00 p.m. This meeting will be held on Zoom.