

**Wyomissing Public Library  
Board Meeting  
Monday, November 18, 2019**

The meeting was called to order at 7:00 p.m. by Marge Vath.

**Board Members Present:** Amy Auchenbach, Greg Ciatto, Adriane Hoke, Diane Hollinger, Vicki Jenckes, Catherine Lentz, Jody Menon (Borough Representative), Mark Ratcliffe, Lindsay Romeo, Lori Smerek, Marge Vath

**Library Director:** Colleen Stamm

A MOTION was made by Vicki Jenckes to approve the October, 2019 Board meeting minutes and it was seconded by Mark Ratcliffe. The motion carried unanimously.

**President's Report:** Marge Vath

1. A MOTION was made by Marge to nominate Gregory Ciatto as Secretary. It was seconded by Vicki Jenckes. The motion carried unanimously.
2. Approval of the changes to bylaws. After discussion changes were tabled for modifications and future action.
3. Strategic plan committee discussion. The first step is surveying the community. The committee put together a paper and online survey which were distributed to board members. Some minor changes to the paper survey were noted. After the changes are made the survey will be distributed around the community.

**Treasurer's Report:** Vicki Jenckes

1. Vicki discussed revising and simplifying the finance and operating budget worksheet so that contributions and funding can be properly compared to previous years.

**Corresponding Secretary:**

Nothing to report

**Librarian's Report:** Colleen Stamm

1. Library Usage Statistics for October, 2019
  - a. Materials circulation: 5750 items. That was a 4% decrease compared to the same month last year.
  - b. Overdrive eBooks: 142 downloads. That was a 21% decrease compared to the same month last year.
  - c. People: 5414 people entered the library; a 2% decrease compared to the same month last year.
  - d. Computer Users: there were 489 accesses for the month; a 6% increase compared to the same month last year.
  - e. Children's programming: 659 patrons participated in the children's activities; That was a 14% decrease compared to the same month last year.
  - f. Adult Programming: 193 patrons took part in our activities; a 41% decrease compared to the same month last year.
  - g. One Click Downloadable Audio: 45 downloads; a 40% decrease compared to the same month last year.
  - h. AWE Early Literacy Stations: 211 accesses; a 20% increase compared to the same month last year.
  - i. Mango Languages: 75 patrons took advantage of this program; a 28% decrease compared to the same month last year.
  - j. Wireless Internet Users: 309 people used the library Wi-Fi access; a 5% increase compared to

the same month last year.

- k. Hoopla: there were 262 accesses for the month; a 269% increase compared to the same month last year.

### **Committee Reports:**

#### **1. Fundraising/Community Affairs:**

- a. Election Day bake sale was successful. We netted \$450 in profit.
- b. Lighting of the greens is December 7 with the rain date on December 8. Volunteers are needed. A sign-up sheet was circulated.
- c. There are 5 baskets for the Holiday Basket Drawing on December 13. Each Board member was given tickets to sell to help support the fundraiser.

#### **2. Membership:** Jaime Slotkin

- a. Year to date we are at \$24,951. We are down \$12,335 compared to last year. We are working on sending out another letter in December.

#### **3. Nominating:** Joe DeMarte

- a. Discussion to approve Sharon Scullin for Board. Sharon is a retired lawyer currently working as child advocate in court system. She is a long time library patron, Borough resident and very enthusiastic about serving on the board. She was recommended by Ann Sheehan and interviewed by Marge and Colleen.  
A MOTION was made by Marge Vath to nominate Sharon Scullin for a voting position on the Board. It was seconded by Diane Hollinger. The motion carried unanimously.

#### **4. Finance:** Vicki Jenckes

- a. See Treasurer's Report.

#### **5. Personnel:**

- a. Colleen Stamm and Kristine Seibert attended Career Day at Wyomissing Area Jr/Sr High School
- b. Ann Sheehan, Maria Long, and Kristine Seibert attended workshops at Staff Development Day held by Reading Public Library.

### **Unfinished Business**

- 1. Committee reports are due for annual report. Please turn in your report to Colleen by Monday, December 9.

### **New Business**

- 1. Marge Vath ask Board members who are completing board service next month to return their white notebooks.

Meeting adjourned at 8:10 p.m.

Meeting Minutes submitted by Gregory Ciatto

**Next Executive Board Meeting: Monday, December 16, 2019 at 6:00 p.m.**

**Next Board Meeting: Monday, December 16, 2019 at 7:00 p.m.**