

**Wyomissing Public Library  
Board Meeting  
October 15, 2018**

The meeting was called to Order at 7:02 p.m. by Kurt Althouse

**Board Members Present:**

Greg Ciatto, Mark Ratcliff, Jeffrey Herb, Kevin Wagner, Margaret Vath, Catherine Lentz, Karen Oxholm, Lisa Banco, Jaime Slotkin, Lori Smerek, Jody Menon, Kurt Althouse, Amy Auchenbach, Joe DeMarte

**Library Director:** Colleen Stamm was not present as she was attending a librarian conference.

A MOTION was made by Mark Ratcliff to approve the September 2018 Board meeting minutes and it was seconded by Lisa Banco. The motion carried unanimously.

**President's Report:** Kurt Althouse

1. Kurt presented that Marge Vath was interested in being Secretary but we are still in need of a Vice President. He welcomed Jody Menon as the representative from the Wyomissing Borough Council.
2. Board members received by e-mail a list of potential local businesses to contact regarding EITC. The library is an EITC approved organization. So far this year, we have only received 1 sponsor who took advantage of this benefit. If anyone on the board has a contact with any of the businesses on the list please let Colleen know so she might contact that business.
3. Kurt suggested that we call on past board presidents to come to a board meeting and give guidance and suggestions for smooth performance.

**Treasurer's Report:** Kevin Wagner

1. The Association letter that was mailed in September has so far generated \$7500 in donations. The Berks County Community Foundation grant was received. As of September there is a \$6600 surplus in the budget. There are still additional grants coming toward the end of the year, another Association letter will go out and the Baskets of Cheer will generate some income before the end of the year.
2. Kevin discussed the budget for 2019. It presumes the Borough contribution will remain stable. There are no major changes with small increases in certain areas. A MOTION to approve the budget was made by Lisa Banco and seconded by Lori Smerek. The motion carried unanimously.

**Corresponding Secretary:** Marge Vath

No report.

**Librarian's Report:** Colleen Stamm was at the Librarian's Conference so she sent the following statistics by e-mail:

1. Library Usage Statistics for September 2018:
  - a. Materials circulation: 5541 items. That was a 5% increase from last year.
  - b. Overdrive eBooks: 153 down loads; down 4% from last year.
  - c. People: 5676 people entered the library; 17% decrease compared to previous year.
  - d. Computer Users: there were 396 accesses for the month; a 11% decrease.
  - e. Children's programming: 435 patrons participated in the children's activities; a 45% increase.
  - f. Adult Programming: 208 patrons took part in our activities. This is a 4% decrease from last year.
  - g. One Click Downloadable Audio: 58 down loads; a 14% increase compared to last year.
  - h. AWE Early Literacy Stations: 160 accesses. This is a 52% increase compared to previous year.
  - i. Mango Languages: 41 patrons took advantage of this program; a 65% decrease compared to last year.

- j. Wireless Internet Users: 239 people used the library Wi-Fi access; a 6% decrease compared to previous year.
- k. Hoopla: 58 accesses. This is a new service. We don't have statistics from 2017.

**Committee Reports:**

1. Fundraising/Community Affairs: Lisa Banco reported
  - a. Raffle Baskets are being prepared and projected to be ready by Nov. 1. There will be the Basket of Cheer, Family Game Night Basket, the Mystery Wallet and An Evening Out with tickets to dinner and the Miller Center. Besides in the library, tickets will be sold on voting day, the Lighting of the Greens and on the Trolley Tour.
  - b. The Trolley Tour is scheduled for Dec. 14, 5:00 – 7:30. Trolley rides will be 20 minutes. Santa is confirmed for the evening. The first 3 rides will be with Santa with tickets at \$10 each. The rest of the rides will go for \$7 for adults and \$3 for children. There will not be a BYOB ride this year. Carolers from the high school will sing in the Community Room rather than on the trolley this year.
  - c. Possible locations for the Derby Party were discussed with nothing final yet.
  - d. This committee will now be led by 3 co-chairs : Lisa Banco, Amy Auchenbach and Mark Ratcliff so that no one person becomes over burden by the tasks. It was also suggested that a “Friends of the Derby Party” group may be gathered from past leaders to add their expertise to planning the Derby Party.
2. Membership: Jaime Slotkin
  - a. Another letter will be going out in Nov. to association members who have not yet contributed in 2018.
  - b. The Association Membership Social is scheduled for this Friday.
3. Buildings & Grounds: Greg Ciatto  
No report
4. Nominating: Joe DeMarte
  - a. Joe nominated Marge Vath for the position of Recording Secretary and also Corresponding Secretary. It was unanimously approved.
  - b. The Board is still in need of a Vice President
  - c. There are still other positions open on the board as several members will be “retiring” at the end of the year. Several names were suggested to be contacted.
5. Finance: Kevin Wagner
  - a. See Treasurer’s Report.
6. Personnel: Kurt Althouse  
No report

**Unfinished Business**

1. The discussions with the Borough are on-going. Currently we are awaiting the Borough’s response to the last communication.

**New Business**

None

Meeting adjourned at 8:12 p.m.

Meeting Minutes submitted by Marge Vath

**Next Executive Board Meeting:** Considering moving to Monday November 19 at 6 PM before the Board meeting.

**Next Board Meeting:** Monday, November 19, 2018 @ 7:00 PM