

**Wyomissing Public Library
Board Meeting
Monday, February 22, 2016**

Meeting was called to order by Kevin Wagner at 7:05 pm.

Members Present: Kevin Wagner, Lisa Banco, Heather Miller, Louise Cramp, Lori Smerek, Sharon Gechter, Catharine Lentz, Karen Oxholm, Colette Huber, and Dan Phelps (Borough Representative).

Library Director: Colleen Stamm

A MOTION was made by Louise Cramp to approve the minutes of the January meeting as submitted and it was seconded by Heather Miller. Motion was carried unanimously.

President's Report: Brian Nugent was absent

Treasurer's Report: Kevin Wagner

1. Maintenance is up because we paid \$1,918 for annual Cloud Storage (backup for server) and boiler maintenance cost \$1,600.

Corresponding Secretary: Karen Oxholm

1. No report

Librarian's Report: Colleen Stamm

1. Library Usage Statistics
 - a. Materials-circulation for January was 5,909 items. That was a 8% decrease from last year.
 - b. Overdrive eBooks- Overdrive had 136 downloads: down 20% from last year.
 - c. People- 4,073 people entered the library showing an 9% increase.
 - d. Computer Users- there were 406 users for the month, a 5% increase.
 - e. Children's programming- 441 patrons participated in the children's activities for a 4% increase.
 - f. Adult Programming- 236 patrons took part in our activities. This is a 281% increase from last January.
 - g. One Click Downloadable Audio- January had 32 downloads for a 33% increase.
 - h. AWE Early Literacy Stations- there were 205 users which was a 21% increase compared to last year.
 - i. Mango Languages-143 patrons took advantage of this database in January which was a 450% increase compared to the previous year.
 - j. Wireless Internet Users- 190 users for January.

Committee Reports:

Fundraising/Community Affairs: Louise Cramp

1. Volunteer Luncheon will be held on Tuesday, April 5, 2016 at 1:00 PM. We will invite all volunteers, Board members, and Borough Council members.

2. Need a commitment from resident for hosting the Kentucky Derby Party on May 7th. Louise will follow up with Laurie Waxler.

Membership: No report

Sponsorship: Kevin Wagner

1. Sponsorship committee has met twice since the last Board meeting. The committee put together a list of potential sponsors which was distributed at the meeting. The committee went through the entire list of sponsors and Board members volunteered to contact the business owners they knew.
2. A Sponsorship Wish List was distributed. This list contains specific items that businesses can sponsor from public computers to the Summer Reading Program.
3. Colleen Stamm will update and distribute the list of sponsors to Board members via email. Colleen will also email the sponsorship wish list.

Building and Grounds: Colleen Stamm

1. On March 1, 2016 at 2:00 PM, Brian Nugent, Doug Weaver, Colleen Stamm, and Alan Peer from Muthard Roofing will be meeting with RestoreCore, the company who installed the slate roof. We will be discussing the many issues with the roof. For a complete list of roof problems, contact Colleen.

Nominating: Colleen Stamm (Joe DeMarte absent)

1. Colleen thanked the Board members who volunteered to serve on this committee. We still need to find 3 at-large Board members. Joe DeMarte and Colleen will be in touch soon with dates for the nominating committee meet.

Finance: No report

Personnel: Colleen Stamm (Brian Nugent was absent)

1. The committee approved merit raises for the library staff. Raises range between 1% and 4%. Only one staff member received a 4% raise. A majority of the raises are 2-2.5%. Raises will be effective February 26, 2016.

Unfinished Business: none

New Business:

1. Erica Lavdanski from B & H Organic Produce attended the meeting to discuss the potential for having the library be a pick-up site for her Community Supported Agriculture (CSA). Erica clarified the responsibilities of being a CSA pick up site and also answered many questions. The Board was undecided. Colleen Stamm will contact Brian Nugent regarding this issue and it will be discussed further with Executive committee.

Meeting adjourned at 8:30 pm

Minutes submitted by Colleen Stamm

Next Executive Meeting: March 14, 2016 at 7:00 pm

Next Board Meeting: March 21, 2016 at 7:00 pm