

**Wyomissing Public Library
Board Meeting
Tuesday, May 20, 2014**

Meeting called to order at 4:30pm.

Members Present: Laurie Waxler, Dan Rothermel, Terri Stallone, Brian Nugent, Louise Cramp, Joe DeMarte, Alan Miller, Kevin Wagner, Laura Cibulski, James Hagn

Library Director: Colleen Stamm

Borough Council Representative: William Murray

Presidents Report: Laurie Waxler

1. An employee health benefits plan has been selected for the upcoming year. The Library will be staying with Capital Blue Cross and the employees' will be paying a higher deductible (\$500). This is the closest we could come to a comparable plan with no increased cost to the library.
2. Security First has agreed to replace the GSM panel and keypad at no cost for a new five year contract. There will be a \$360 yearly increase in our statement that is still a cost savings. The smoke detectors (27 total) need to be replaced at a cost of \$3267. It was agreed to install them all at once because it is more cost effective.

Treasurer's Report: Dan Rothermel

1. Everything in April is tracking as expected. We are under budget for salaries by \$96. We will need to look at the pay adjustments for the upcoming months. Our Healthcare costs will remain flat.
2. The endowment fund quarterly statement showed a gain of 1.7% or \$3,460.81, a slight increase over the 1.6% benchmark. Note also the administrator fees will not be deducted until next quarter.

Corresponding Secretary: Kevin Wagner

Nothing to report

Librarian's Report: Colleen Stamm

The library participated in the state funded Edge Assessment which scores the library on its public access technology. The full report will be sent by email to all of the board members. The results revealed that the Wyomissing Library needs more public computers and technical support for our patrons. The purchase of 10 laptops would be ideal. Bill Murray suggested using the Borough's "purchasing co-op" to receive better prices. Met-Ed/First Energy also has a program that donates used computers to schools and non-profits.

The Amazon Book sales have also generated a profit of \$157.08. The library staff has become more savvy on book selection and hope to expand the books offered.

1. Materials: Circulation for April was 6,994 items. This was a 9% increase over last year.
2. Overdrive eBooks: Overdrive had 46 downloads down from 66 of last month.
3. People: There were 3,161 people who entered the library for an 18% decrease. Still might be a sensor problem. Perhaps we should be looking into a more sophisticated system. The state does require the library to report the people statistic however it is not a number that is used to calculate our state funding.
4. Computer users: There were 342 computer users in April. The 34% decrease is due to the computers being down for six days. The system used to monitor public access needed to be upgraded before the computers could be put back on line.
5. Children's programming: There were 570 patrons who participated in programs, which is a 7% decrease from last year. This was due, in part, to the cancelled Earth Day Celebration. Happy Hollow playground was under construction.
6. Adult Programming: There were 224 adults who participated in programs showing a 157% increase

Committee Reports:

Community Affairs: Laurie Waxler (for Sara Consentino)

The April meeting to discuss the October Speaker Series needs to be rescheduled. Date and time TBA.

Membership: No Report

Building and Grounds: Colleen Stamm

Doug Weaver has been in discussion with Jim Babb about possibly moving the rain water pipes to the exterior of the building. The Wyomissing Service club brought out 6 students to mulch.

Nominating: James Hagn

The Board has all of the voting positions filled and is now looking to fill the two At-large positions. James will be meeting with Brian Steven to give him an overview of a board member's responsibilities.

Fundraising: Terri Stallone

2014 Derby: This year's event brought in a net profit of \$5,008.62. (\$6,700 gross profit less expenses of \$1,691.38). We were able to acquire sponsorships for a total of \$2,350. It is of concern to the committee that with over 450 invitations mailed only 22, out of 54 total attendees, were a result of the mailing. The event will be held next year at the Neag's home. The fundraising committee needs to determine 1) A better way to increase attendance, 2) If this is the date to continue to offer the event because of too many conflicts.

Library 5k: A 5k run is still in the exploratory phase. Terri Stallone will be meeting with Diane Hollinger and members of the pool committee to discuss our options.

July 4th Duck Race: The sales sheets were distributed to the present board members. Terri Stallone requested the importance that we request the email addresses of all contributors, not just the phone number as required on the sheets.

Finance: No Report

Personnel: No Report

Unfinished Business: none

New Business: The Board voted on organizing a book sale to be offered in June. Laurie will talk to Diane Yoh to confirm that we can do this. Laura Cibulski offered the help of the Boy Scouts to transfer the books. Laurie has boxes of books in her garage as well as donated books she would need to transport from NYC.

To accommodate the working hours of most board members, two new meeting times were suggested. Colleen will send out an email for the board to vote on which time is best, Monday's at 6:30pm or Tuesday's at 7pm.

Meeting Adjourned at 5:50pm

Minutes submitted by Terri Stallone

Next Executive Board Meeting: June 10, 2014 @ 5:00pm

Next Board Meeting: June 17, 2014 @4:30pm