

**Wyomissing Public Library
Board Meeting
Tuesday March 18, 2014
Community Room
4:30PM**

Meeting called to order at 4:35 PM

Members Present: Laurie Waxler, Sara Cosentino, James Hagn, Louise Cramp, Heather Miller, Kevin Wagner, Alan Miller, Fred Levering (Borough Representative).

Library Director: Colleen Stamm.

President's Report:

- 1.) Renovation: Angela Ehst is in the process of designing window treatments for the Community Room.
- 2.) Email went out last week regarding upcoming fundraiser. It was determined at a meeting last week with several board members that we will continue with the Derby Party and will look into hosting a 5K next June. The members present felt that they cater to two different groups and can be held in tandem next year if this year's Derby party is a success.
- 3.) Lisa Leayman has resigned from the board, effective immediately.

Treasurer's Report:

- 1.) Acct. 4000 showing over budget due to 3 pay periods in January.
- 2.) Currently, supplies and Children's library supplies over budget, will watch and inquire when library director returns from leave.
- 3.) Utilities higher than budgeted, possibly from very cold winter.
- 4.) Maintenance is \$3207 vx. \$1667 at this time last year.
- 5.) Update from February question regarding acct. 5520 – due to renewal fee paid to SPARKS which is usually paid in June.

Corresponding Secretary: Nothing to report

Library Director's Report:

The library saw an across the board decrease in usage this month due to 4.5 days of weather-related closings.

1. Circulation: Circulation for the month was 5961, a 2% decrease over last year
2. Overdrive: There were 54 downloads, our highest number since initiating e-books.
3. People: There were 3025 people who entered the library which is a 30% decrease
4. Computer: There were 383 people who used the computer a 26% decrease.
5. Children's Programming: There were 449 children who participated in events, which is a 20% decrease.
6. Adult Programming: There were 30 adults who participated which is a 67% decrease.
7. Audio (e-audio) books: 3 books were downloaded for a 67% decrease.

Committee Reports:

1. Community Affairs:

- a. Volunteer Lunch – April 10th (1pm – 2pm)
 - i. Invited: staff, volunteers, board of directors
 - ii. Board members are asked to supply dessert
 - iii. Library is closed during the luncheon
- b. Money Smart Week – first week in April
(1-2 board members asked to chaperone evening events.)
 - i. April 5 – Children’s event (overseen by Corinne)
 - ii. April 7 – Couponing program
 - iii. April 8 – Preventing Cyber Crime
 - iv. April 10 – AAA Money Saving tips
- c. Great Decisions – going well
- d. October Speaker Series – looking for local authors to speak for the Reading series for October 2014.
 - i. Please let Sara know if you have someone in mind.

2. Building and Grounds: no report

3. Nominating: The Committee brought forth the following motions and they all were passed. Two votes were in absentia from Dan Rothermel and Terri Stallone who were unable to be at the meeting.

- a. To nominate Laura Cibulsky to fill a voting Board Member position. Nomination seconded by Sara Cosentino.
 - i. Term to begin April, 2014.
- b. To nominate Lisa Banco to fill a voting Board Member position. Nomination seconded by Joe DeMarte.
 - i. Term to begin April, 2014.
- c. There are still 3 at-large positions available and inquiries are being made by the Nominating committee.

4. Fundraising:

- a. Derby Party – May 3, 2014 (4pm – 7pm)
 - i. Location TBD.
 - ii. Letters distributed to board members for potential sponsorship for event.
 - iii. Derby planning meeting scheduled for March 24th at 6pm.
- b. Summer Solstice 5K – June, 2015
 - i. Plan to put together a volunteer committee to help plan a 5K for next year.
 - ii. Request submitted to the Recreation Board to have event begin and end at the Wyomissing pool. Details to follow.

5. Finance: See Treasurer’s Report

6. Personnel:

- a. Judy Swartz is on leave for one week following a death in the family.
- b. Colleen Stamm is on maternity leave.

Unfinished Business:

1. February Mailing – Louise informed the board that several people were unhappy with our past mailing due to the mailing list we purchased from Kultivate because it was sent to only one person in the household. We will work with Joe DeMarte and James Hagn to improve our list for the next meeting and/or pull the current Association members to be sure that their name and address is correct.

New Business:

1. Summer Solstice 5K – there was a lot of discussion regarding the implementation of a new 5K fundraiser next year. Joe DeMarte and Kevin Wagner both suggested involving Tim Hetrich, a local educator and cross-country coach for the high school in the planning. The summer solstice next year will be on a Sunday, so we must determine what evening would be best for the race. There is hope that we will be able to work on this with the Wyomissing Recreation Board to incorporate an evening swim at the local pool. A committee will be put together for the planning and more details will follow.

Meeting adjourned at 5:25pm.

Next Executive Meeting: Tuesday April 8, 2014 at 5PM

Next Board Meeting: Tuesday April 15, 2014 at 4:30PM

Minutes submitted by Laurie Waxler