

**Wyomissing Public Library
Board Meeting
Tuesday May 14, 2013
4:30PM**

Meeting called to order at 4:30pm.

Members Present: Stacey Campbell, Louise Cramp, Lynn Driben James Hagn, Lisa Leayman, Jill Mahon, Sara Richter Cosentino, Steve Pottieger, Dan Rothermel, Terri Stallone, Anne Sutherland, Kevin Wagner, Laurie Waxler, Doug Weaver.

Library Director: Colleen Stamm

Borough Council Representative: Mike Forrester

President's Report (1) Resignation – Letters were received from Kim Miller and Maria Nawa resigning from the Board. (2) Renovation: Carpet was ordered for the stacks room and will be delivered in 4-5 weeks (early June). Painting in the stacks room was completed. Furniture (2 comfortable chairs) will be ordered to go in front of the fireplace and an estimate is being worked up to replace the long shelving unit in the circulation room. (3) eBooks- The new goal is to launch eBooks on Mon, 6/17 when the summer reading program starts. (4) Website-Colleen will call DaBrian Marketing Group to schedule an appointment at the library to discuss a refresh of our website.

Treasurer's Report: The operating and cash flow for the month of April reflects a net income of \$10,692 but a YTD loss of (\$9185). Association Dues in April are \$1551 and YTD is \$28,625.50. Payroll expenses are tracking higher than last year. The increased expense may reflect more hours than anticipated by our new book keeper as well as a higher hourly wage. Our employment contract with the temp agency for the book keeper, Judy, expires in May at which time we can hire her directly without having to pay the temp agency fee.

Corresponding Secretary: No report.

Library Director's Report thru April:

1. **Circulation:** Circulation for the month was 6160 items which was a decrease of 10% compared to last year.
2. **One Click Downloadable Audio:** One click audio circulation was 15 which is a decrease of 59%.
3. **People:** There were 3840 people who entered the library which is a 13% decrease.
4. **Computer:** There were 518 people who used the computer a 22% decrease.
5. **Children's Programming:** There were 615 children, teens and adults who participated which is a 12% decrease.
6. **Adult Programming:** There were 87 adults who participated which is a 29% decrease.

NOTE: The library was closed for 3 days in April for the renovation which affected stats for the month.

Committee Updates:

1. Community Affairs: (1) The panels for the July 4th birthday cake float are being painted on Sat, 5/11 and Sat, 5/18 from 9am to noon at the high school with the help of high school art teacher, Mike Miller. Volunteers are needed on Wed, 7/3 at 4pm at the high school parking lot to help assemble the float and volunteers (adults and children) are needed to walk with the float on the day of the parade. (2) Diane Wojciechowski, a Library patron and yoga instructor, will teach 3 sessions on Tuesdays from 9am to 10:15am on June 4, 11 and 18. There is no cost for Diane's time or to take the classes. Flyer is attached. (3) The Centennial Block Party will be held on Sat, 8/17. The Board agreed to only charge for food and not activities.
2. Membership: Friends of the Library have helped with the Ceremonial Tree Planting, washing Library table cloths, gardening chores, and counting soda bottles for the float.
3. Building and Grounds: Carpenter ants have been found in the main reading room. Doug has contacted a local pest control company to treat the area.
4. Nominating: The following motion passed unanimously:

THE NOMINATING COMMITTEE MOVES THAT LOUISE CRAMP AND SARA RICHTER COSENTINO JOIN THE WYOMISSING LIBRARY BOARD AS VOTING MEMBERS.

5. Fund Raising: (1) Derby party -Seventy-seven people registered for the Derby Party and seventy-one attended. Last year, one hundred and four people attended. The event this year raised about \$4K but figures are not final because all receipts have not been submitted. Last year the event raised about \$5K. The committee recommended that for next year, the event be held in a private home if possible and if not, it can be held at the Library again. (2) Election Day Bake Sale: A bake sale will be held Tues, 5/21. A sign up sheet to volunteer time and baked goods was distributed.

Unfinished Business: Jill is investigating the process and price to get clearances for board members, staff and volunteers.

New Business: Window treatments were suggested for the Community Room to help improve the acoustics.

Meeting Adjourned at 5:10PM
Minutes submitted by Lynn Driben

Next Executive Board Meeting: Tues, June 11, 2013 @ 5PM
Next Board Meeting: Tues., June 18, 2013 @ 4:30PM