

**Wyomissing Public Library
Board Meeting
Tuesday April 16, 2013
4:30PM**

Meeting called to order at 4:30pm.

Members Present: Stacey Campbell, Cathy Ciatto, Louise Cramp, Lynn Driben, James Hagn, Lisa Layman, Jill Mahon, Maria Nawa, Sara Richter Cosentino, Steve Pottieger, Terri Stallone, Kevin Wagner.

Library Director: Colleen Stamm

Borough Council Representative: Fred Levering

President's Report : Jill Mahon, Vice-president, reported on behalf of Laurie Waxler. (1) Renovation - The installation of new shelving in the Fireplace room is complete. Chairs will be purchased to go in front of the fireplace but we will keep the space open until after the Derby party. A complaint was received about the paint smell. The contractor confirmed the paint is VOC compliant. He suggested that we paint the Circulation Room after hours and will add vanilla to the paint to make the smell more pleasant. The Library will continue to open windows when possible and will run fans. Colleen received approval to close the Library for a few days if necessary to install the Circulation Room carpet. (2) eBooks-the goal is still to be up and running by the end of April. Colleen is working to have the home page customized to make it more user friendly. (3) Clearances – Jill is investigating the process and price to get clearances for about 40 board members, staff and volunteers.

Treasurer's Report: Colleen Stamm reported on behalf of Dan Rothermel. The YTD operating and cash flow through March reflects a net loss of \$13,807.00. There were 3 employee payrolls in March. Association dues continue to be strong with March donations totaling \$9,024.00. Line items 3090 and 5510 for Capital Improvements and Special Projects may not reflect true numbers. It depends on when bills come in and are paid and when the borough reimburses. A Capital expense & reimbursement report was distributed to everyone.

Corresponding Secretary: Lynn Driben read a letter from Diane Hollinger which expressed her appreciation for the entire library and said that she is looking forward to the Centennial activities.

Library Director's Report:

1. **Circulation:** Circulation for the month of March was 6,452 items which is a decrease of 14%. One click downloadable audio was 18. The audio book contract was renewed for a year for a reduced price of \$600. More titles are available and a press release will be included in the May newsletter.
2. **People:** There were 5,238 people who entered the library which is a 3% increase.
3. **Computer:** There were 574 people who used the computer which is a 9% decrease.
4. **Children's Programming:** There were 531 children, teens and adults who participated in 18 programs which is a 16% decrease. Corinne, the children's librarian, returned to work last week. She was on sick leave for 4 weeks.

Committee Updates:

1. Community Affairs: (1) Volunteer Lunch is scheduled for Thurs., 4/18/13 at 1pm. Thirty-four people are signed up to attend. Rep. Mark Gillen will present a citation to recognize the Library's 100 year anniversary. (2) A program on Perennial Gardening will be held Thurs, 4/18 from 6:30pm to 8pm. Fifteen people are registered. Beth Finlay, master gardener, will lead the program. (3) Painting of the wood panels for the July 4th float will be on Sat, May 11th and Sat, 18th in the morning likely at the high school. Volunteers were lined up to help paint. Lynn will email a follow up with confirmation details. We now have the 100 soda bottles needed to make the 'candles' for the float cake. (4) Great Decisions has two more sessions. This week's topic is China in Africa and next week's is Myanmar and Southeast Asia.
2. Membership: Friends of the Library have been contacted and have helped with a number of activities including the Ceremonial Tree Planting, washing and ironing table cloths, and counting soda bottles for the float.
3. Building and Grounds: No Report
4. Nominating: No Report.
5. Fund Raising Derby Party: Twenty-six people (13 couples) are signed up to attend. The RSVP date Fri, 4/26. A sign-up sheet was circulated for help with set up, greeting, clean up, and bar tending (our liquor license from the PLCB requires a board member serve as bar tender). Paid staff were hired to attend the party to help with set up, refill the buffet line, clean up plates and cups, etc. Susan Denaro and John Cullen will prepare the pork BBQ and beef tenderloin. Susan will host a food prep session at her house on Fri, 5/3 to prep the salads. Volunteers are requested to help. Discussion was held about registration and sending out a reminder about the RSVP date. The committee will discuss and provide feedback.

New Business: None

Meeting Adjourned at 5:10PM

Minutes submitted by Lynn Driben

Next Executive Board Meeting: Tues, May 7, 2013 @ 5PM

Next Board Meeting: Tues., May 14, 2013 @ 4:30PM