

**Wyomissing Public Library  
Board Meeting  
Tuesday March 19, 2013  
Community Room  
4:30PM**

**Meeting called to order at 4:35PM**

**Minutes from the February meeting were approved.**

**Members Present:** Stacey Campbell, Sara Richter Cosentino, Lynn Driben, Jill Mahon, Kim Miller, Dan Phelps, Dan Rothermel, Cathy Ciatto, Maria Nawa, Terri Stallone, Laurie Waxler, Louise Cramp, Kevin Wagner, Doug Weaver, Mike Forester

Library Director: Colleen Stamm

**President's Report:**

- (1) Renovation progressing nicely. Pictures were sent to the borough of all renovations that have been completed. The Fireplace Room is being renovated currently and should be finished in 2-3 weeks. The circulation area is next area scheduled for renovation. Noted that because of increased cost to remediate lead paint in library it has just been painted over. (2) Security cameras will be installed in the next week in Franklin St. entrance, quiet area, stacks, picture book room and front desk. They will have a DVR with 30 days of footage. (3) eBooks paperwork has been signed and hopefully will be up and running by April or May. (4) Looking into getting clearances for Board members, volunteers and staff.

**Treasurer's Report:**

- (1) Refer to Operating Budget & Cash Flow Report handed out at meeting. (2) Items to note- Professional fees listed as \$4,725.00. This amount was incorrectly listed in the wrong category. It belongs in salaries and will be corrected by next month's meeting. (3) Membership expenses higher from last YTD due to higher costs in mailing. (4) YTD Association dues for 2013 increased approx. \$9,000.00 compared to Actual YTD in 2012.

**Corresponding Secretary:** No Report

**Librarian Report:**

- (1) Circulation for February was 5,834, which is a 14% decrease compared to February 2012. Refer to Circulation Report for full details. (2) Of note, large decrease in downloadable audiobooks which will be discontinued as of March 31<sup>st</sup>. Being replaced by eBooks. (3) YTD there was an overall increase in people at both adult and children's programming. (4) Colleen reported that HSLC is working on changing our online public access catalog from VuFind to the Evergreen OPAC. VuFind does not work properly with our ILS and it is causing a lot of problems/frustration. Colleen will keep us updated on when this transition will happen.

**Committee Reports:**

- (1) Community Affairs: Great Decisions program has started. There are 54 people registered and will run through April. Volunteer Lunch will be held April 18<sup>th</sup>.

- (2) Centennial: Birthday party was successful and well attended event. John Schmoyer presentation was well attended with 75 people. The committee has asked him to present again during block party in August. An oak tree will be planted on library ground during Earth Day celebration. Still in need of 2 liter soda bottles-collection box in main entrance of library.
- (3) Membership: Friends of the Library list being compiled. Board members were asked to help write hand-written thank you notes throughout the year to donors who have given \$100 or more. Every Board meeting, Colleen will provide a list of donors and note cards.
- (4) Building and Grounds: Circulation room pipe problem will be addressed when room is remodeled.
- (5) Nominating: No Report
- (6) Fundraising: Derby Party will be held on May 4, 2013 at the library. Invitations will be “stuffed” at the end of this week. A food list was circulated at meeting for volunteers to sign up for food, drinks, etc. Receipts for anything purchased are good for one ticket to party.
- (7) Finance: State Report completed and an approval was received at the local level from our District Consultant.
- (8) Personnel: Corinne Brumbach will be out approx. 4-6 weeks due to an unexpected surgery. Colleen and various staff members have agreed to help out with covering Corinne’s duties.

**Unfinished Business:** None

**New Business:** None

Meeting adjourned at 5:05PM

Next Executive Board Meeting: Tuesday April 9, 2013 at 5PM

Next Board Meeting: Tuesday April 16, 2013 at 4:30PM

Respectfully submitted by,  
Kim Miller