

**Wyomissing Public Library
Board Meeting
Tuesday, October 16, 2012
Community Room
5:00pm**

Meeting called to order at 5:05pm.

Minutes from the September 2012 board meeting were approved.

Members present: Stacey Campbell, Cathy Ciatto, Lynn Driben, James Hagn, Jill Mahon, Kim Miller, Sara Richter Cosentino, Dan Phelps, Steve Pottieger, Dan Rothermel, Terri Stallone, Ann Sutherland, Laurie Waxler, Doug Weaver.

Library Director: Colleen Stamm.

President's Report:

Building renovation meetings are held weekly. The first phase will focus on renovations to the rooms for children including the fireplace room and the picture book room. John Gallen of the Finance and Administration committee of Borough Council advised Laurie that the \$150K slated for the renovation will be placed in a reserve account that can be used as needed. In other words, the Library is not committed to using the funds within 3 years. Committee chairs should submit an end of year summary for 2012 and goals for 2013.

Treasurer's Report

The YTD operating budget and cash flow through September reflects income of \$5901. Contributions and Grants line item 3600 reflects the \$20K the Library received from the estate of Kathryn King Szcerbicki. Utility expenses are lower than projected due to the mild winter. Association Dues income through October was not available due to the absence of our book keeper.

Corresponding Secretary:

A lovely letter was received from a staff person at KinderCare Child Day Care Center commending librarian Tina Hess for going above and beyond to supply library materials for use that the day care center.

Library Director's Report: Colleen Stamm

1. Circulation: Circulation was 6286 items which was a 17% decrease over 2011 (see note below). One click downloadable audio circulation is 17 accesses.
2. People: There were 3703 people who entered the library which is a 7% increase.
3. Computer Users: 590 people used computers which is an 11% decrease.
4. Children's Programming: There were 582 children, teens and adults who participated in 23 children's programs which is a 27% increase.
5. Evergreen, our circulation system, is now called Spark, and it crashed on 9/21. All circulation data from 9/21 and some data from 9/20 was lost. This circulation system is subsidized by the state but is not reliable (data is not backed up) or user friendly. Colleen contacted Reading Public Library and learned they are considering a broader relationship with libraries in other counties which might necessitate a change to their circulation system. If we want to participate with RPL's circulation system, we would

have to be willing to loan our materials to other libraries.

Committee Reports:

1. Community Affairs: The October Speaker Series is currently running. Vali Heist had 44 attendees on 10/4, Chris Kaag had 25 attendees on 10/9, and Mary Barbera had 40 attendees on 10/17. Mike Kuczala speaks on 10/24. The next committee meeting is Thurs, 11/15 at 4:30pm.
2. Membership: Laurie presented a draft of a brochure which asks for Friends of the Library and volunteers.
3. Building and Grounds: Leaks in a pipe in the basement and the shed roof are being addressed.
4. Nominating: Two Members-At-Large are being sought. Persons with a background in law or web design are skill sets that would benefit the board.
5. Fund Raising: (1) The Library will host a BBQ and bake sale fund raiser on Election Day. The volunteer schedule from 7:30am to 5:30pm is covered. All baked goods except whole cakes and pies will be sold for \$1. Pork BBQ flyer was distributed. Pre-orders should be placed by Wed., 10/31 via email to Susan Denaro. Pick up and on-site purchases available starting at 11am. (2) The Holiday Basket fund raiser will offer seven baskets: Get Dolled Up, Good Times, Wrap It Up, Family Book Basket, Game On, Let's Get Physical and Breakfast in Bed. A list of recommended donations for the baskets will be emailed out under separate cover. Tickets will be \$10 or 3 for \$25. They will printed in the same business card style as last year.
6. Personnel Committee: The transition to AD Computer to handle payroll is complete. Interviews for a part time book keeper will begin shortly.
7. Centennial Committee: No report.

Unfinished Business: (1) Colleen will set up a meeting with a company called OverDrive who is the main supplier of eBooks. (2) A meeting was held with Sgt. Tom Endy of the Wyomissing Police Department to discuss a community event on the grounds of the Library and part of Reading Blvd from 10am to 2pm on Sat, 8/17 (rain date Sun, 10/18). Event will be free. Food will be available for sale and some stands like the dunk tank will have a modest fee. The next meeting will be held in January 2013. (3) A meeting was held with James Hagn at his employer, Reese Advertising, to discuss changes to our web site.

New Business: None.

Meeting adjourned at 5:50pm.

Next Executive Meeting: Tuesday, 11/13 at 5pm.

Next Board Meeting: Tues, 11/20 at 4:30pm.

Signed,
Lynn Driben