

**Minutes of the Board of Directors  
Wyomissing Public Library  
Meeting Date: October 14, 2008**

The Board of Directors of the Wyomissing Public Library met on Tuesday, October 14, 2008 in the Community Room of the library. President Lisa Gallen called the meeting to order at 4:05 P.M.

**Members Present:** Elaine Balkiewicz, Greg Ciatto, Susan Denaro, Mary Rebecca Freymoyer, Lisa Gallen, Jeri Kozloff, Marlisa Mizerak, Judy Phelps, John Schmoyer, Geoffrey Stoudt, Phillip D. Wolfe, Diane Yoh, Karen Schroder  
**At-Large Members:** Bob Jakubek  
**Library Director:** Christopher Ritter

**Approval of September Minutes:** Susan Denaro seconded by Phillip Wolfe made a motion to approve the minutes. The Board approved the motion.

**President's Report:**

Lisa Gallen read a resignation letter from Chris Ritter whose resignation is effective November 30 and made a motion to accept the resignation. Lisa also reported that she is writing a follow-up letter to previous donors and asked members to personalize them.

**Treasurer's Report:**

John Schmoyer presented the budget for the current month. He also reported that the Vanguard investment account is 12% lower.

**Corresponding Secretary:** No report.

**Library Director's Report:**

- Circulation for September was 7,485 and the people counter reported that 4,165 people visited the library during this month.
- Colleen conducted 17 children's programs during the month with a total attendance of 164 children and 117 adults.
- Chris also reported the following:
  - 1) He will start his new position Dec. 1 and thanked the Board for the opportunity to work at the Wyomissing Library.
  - 2) Three of the five public access computers have been replaced. The others will be replaced in June'09.
  - 3) The Fall newsletter has been mailed.
  - 4) Colleen is having a Sweet Streets fundraiser.

Lisa Gallen added that our library, similar to other libraries in the county, has experienced increased usage. In addition, a search committee will be convened to fill the position of library director.

**Committee Reports:**

**Community Affairs:** No report.

**Membership:** Information about membership was given during the president's report.

**Building and Grounds:** Greg Ciatto reported that estimates will be sought for creating the berm outside on the library grounds.

**Nominating:** Elaine Balkiewicz reported that the committee has been meeting and will have a slate to present to the Board in November.

**Unfinished/Old Business:**

Marlisa Mizerak reported that Mike Miller would like to complete the mural in the children's room during winter break (paint costs did increase and the cost will be \$4,500). Grants will be pursued and specific donors will be targeted.

**New Business:**

John Schmoyer presented a proposal for the 2009 budget. Lisa Gallen stated that we should ask the borough for \$185,000 to help cover rising expenses. J. Kozloff suggested that someone from the Board attend the finance committee meeting to present this request. In addition, this presentation should include information about current and future fundraising efforts as well as data about the wide use of the library. Marlisa also suggested a library tour for council members. After additional discussion, the following changes were made to the preliminary budget: 1) \$40,000 was budgeted for membership dues; and 2) an additional column showing the effect of a borough contribution of \$185,000 will be created.

Geoff Stoudt seconded by Marlisa Mizerak made a motion to adopt the preliminary budget for 2009. The Board approved the motion.

Marlisa Mizerak seconded by Geoff Stoudt made a motion to adjourn. The meeting adjourned at 4:45 P.M.

Respectfully submitted,

Elaine M. Balkiewicz

Next Executive Meeting: Tuesday, November 4 at 5:00 P.M.  
Next Board Meeting: Tuesday, November 11 at 4:00 P.M.  
(Annual meeting to follow)