

**Annual Meeting
Wyomissing Public Library
November 13, 2007**

The annual meeting of the Wyomissing Public Library was held on Tuesday, November 13, 2007 in the Community Room of the library. Lisa Gallen, President called the meeting to order at 4:35 p.m.

Members Present: Allison Althouse (departed 4:40 p.m.), Elaine Balkiewicz, Susan Denaro, Lisa Gallen, Denise Greenwood, Jeri Kozloff, Jacqueline Roddy, Geoffrey Stoudt, Mary Ellen Wells, Diane Yoh, Karen Schroder (arrived 4:40 p.m.)
Library Director: Christopher Ritter
Additional attendees: Lynn Driben

Minutes of the 2006 Annual Meeting: Geoff Stoudt seconded by Mary Ellen Wells made a motion to approve the minutes. The Board approved the motion.

President's Report

Lisa Gallen listed the following positive changes in 2007:

- The process for recording membership was made more efficient by having Liz Wells, bookkeeper record the information to reduce the workload of the membership committee
 - A listing of Library Association Members was created and mailed. This mailing resulted in additional donations
 - The Endowment Fund has been started with the Berks County Community Foundation. Fundraising to add to this endowment will be planned.
 - Several new events during the year included the "Rubber Duckie" race on July 4 and planning for a mural in the children's area
 - Changes among the library staff and on the library Board itself were outlined
 - Raising additional funds for the library will be a focus in the upcoming year
 - Chris Ritter was commended for participating in a staff development program offered through the Berks Community Foundation
- Lisa concluded by thanking the Board for their dedication and commitment.

Treasurer's Report

In John Schmoyer's absence, Chris Ritter reported the following:

- The 2006 financials were audited by Deysher and Hartman and there were no significant findings
- It is likely that the library will incur a deficit of \$6,910 for 2007
- In the 2008 budget, there will likely be a deficit of \$14, 436 (state aid will increase by .3%, borough funding will be level, and membership dues are projected to be the same while salaries are expected to rise by \$7,000 and other expenses will rise as well)
- Long-term reserves are invested with Vanguard Funds and earned 7.3% during 2007. A transfer of \$20,000 was made to Berks Community Foundation to establish the WPL Endowment Fund.

Community Affairs Committee: No report

Membership Committee: Lisa Gallen reported that an Association Membership Letter was mailed in March 2007, a second membership plea was included in the October newsletter, and that a final membership letter will be sent in November to previous donors. To date the library has 377 members (\$26,665); last year there were 411 members (\$27,263).

Building and Grounds Committee: Chris Ritter reported that several items were addressed during the year:

- The window well was sealed and the wood door in the basement was replaced
- The bench outside was removed and a new gate was placed in the garden
- The library chairs were repaired thanks to the fund established in honor of Judy Phelps' mother
- The hallway was painted and the air conditioner was repaired
- The repair of the water heater must still be addressed.

Nominating Committee: Elaine Balkiewicz reviewed the proposed Board members as submitted by the members of the nominating committee. The proposed executive committee members were also presented. Voting members proposed were Karen Schroder, Mary Rebecca Freymoyer, and Judy Phelps. At large member proposed were George Repko, Bob Jakubek, and Betsy Powers. In addition, Lynn Driben attended the meeting and has been asked to be an at-large member of the Board. Lynn will decide in December if she can become an at-large Board member. A complete listing of Board members and their positions were provided for the Board.

Library Director's Report

Chris Ritter reported that 2007 was a very successful year with 61,000 people entering the library and 80,000 items checked out. The children's programs have been phenomenal involving 4000 guests during the year and providing educational opportunities for children. Other items summarized included:

- Four grant proposals were submitted in 2007
- Two staff members retired (Georgianna Goebel and Jill Weise) and Jonathan Moore (cataloger) and Vicki Leiby (circulation clerk) joined the staff.
- Future goals for the library are to continue to acquire technology, to develop the endowment fund, to pursue grants, and to continue to find relevant ways to meet the needs of the community.

Unfinished Business

Elaine Balkeiwicz proposed that the slate of new Board members be moved forward. Jacqueline Roddy requested information about the proposed voting Board members which was provided by Susan Denaro and Elaine Balkiewicz. Mary Ellen Wells seconded by Geoff Stoudt then made a motion that the nominations be closed which was approved by the Board. Mary Ellen Wells seconded by Susan Denaro made the motion to move the slate forward. The motion was approved by the Board.

Diane Yoh seconded by Mary Ellen Wells made the motion to adjourn the annual meeting at 4:55 p.m. The Board approved the motion.