

Minutes of the Board of Directors
Wyomissing Public Library
Meeting Date: Tuesday, December 11, 2007

The Board of Directors of the Wyomissing Public Library met on Tuesday, December 11, 2007 in the Community Room of the library. President Lisa Gallen called the meeting to order at 4:00 P.M.

Members Present: Allison Althouse, Elaine Balkiewicz, Greg Ciatto, Susan Denaro, Lisa Gallen, Denise Greenwood, Marlisa Mizerak, Jacqueline Roddy, John Schmoyer, Geoffrey Stoudt, Phillip D. Wolfe, Diane Yoh

Honorary Members: Judy Phelps

Library Director: Christopher Ritter

Additional attendees: George Repko, Lynn Driben

Approval of November Minutes: Allison Althouse seconded by Geoffrey Stoudt made a motion to approve the minutes. The Board approved the motion.

President's Report:

Lisa Gallen thanked the following outgoing Board members for their service: Allison Althouse, Mary Ellen Wells, and Jennifer Sockel.

Lisa also discussed membership and reported that Association membership is \$10,000 below last year. She proposed that Board members call former members who had not yet joined the association and a list of these people was passed among the Board members. During the meeting, the list prompted discussion and several items were proposed: 1) the need to cross-reference contributions with association membership; 2) the need in the future to ensure that all contributions give the contributor association membership status; and 3) the fact that the reason for the shortfall could not definitively be ascertained. The Board also discussed the need for fundraising to increase local funding which will increase the amount of state funding.

Treasurer's Report:

John Schmoyer reported that the budget report for December reflected 3 pay periods and complimented Chris Ritter for tracking staff hours. John Schmoyer seconded by Susan Denaro made a motion to place 3% overall in the budget for staff salary increases with authority given to the executive committee to determine individual salaries based on input from Chris Ritter (with a 2% floor for increases). The Board then discussed the process for staff evaluation, the fact that the amount of the increase to be given to borough employees was not yet known, and the impact of salary increases on the library budget. Based on this discussion, Denise Greenwood seconded by Geoffrey Stoudt moved to table the previous motion until January after the information from the borough is known. The Board approved this motion.

Corresponding Secretary: No report

Library Director's Report:

•Circulation for December was 6004 and the people counter reported that 5073 people visited the library during this month.

•Colleen conducted 13 children's programs during the month with a total attendance of 116 children and 78 adults.

•Chris also reported the following items related to facilities:

- 1) Expenses in 2008 will include surveillance cameras and the replacement of the water heater for the community room
- 2) Chris and Earl will sand and paint the railings and window frames.

Committee Reports:

Community Affairs:

No report

Membership:

Membership was discussed under the president's report.

Nominating:

Allison Althouse proposed the following executive committees members:

President: Lisa Gallen

Vice President: Marlisa Mizarek

Treasurer: John Schmoyer

Recording Secretary: Elaine Balkiewicz

Corresponding Secretary: Susan Denaro

The Board approved the members of the executive committee for 2008.

Allison also announced that Lynn Driben will serve as an at-large member for 2008.

Building and Grounds:

Phillip Wolfe reported:

- 1) the berm to divert run-off will be installed and that the borough may allocate \$5,000 for landscaping.
- 2) that outdoor painting is needed but questioned if it should be done by an outside vendor rather than by Chris and Earl. Lisa Gallen stated that executive committee will look at this question. (Another Board members suggested looking for outside funds to help cover the cost of the painting project).

Unfinished/Old Business:

Lisa Gallen requested that anyone interested in serving on specific committees for 2008 should contact her.

New Business:

Marlisa Mizarek presented a proposal for the mural project in the children's reading room (which would be supported by fundraising outside of the operating budget). Marlisa reported that Jeri Kozloff offered to host a fundraising event in her garden in late Spring/early Summer. There is \$500 in a special fund that can be used to cover initial expenses for the project. Marlisa Mizerak seconded by Elaine Balkiewicz made a motion to proceed with the mural project. The Board approved the motion.

Allison Althouse moved and Geoffrey Stoudt seconded the motion that the meeting adjourn.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

Elaine M. Balkiewicz

Next Executive Meeting: Monday, January 7 at 5:00 P.M.
Next Board Meeting: Tuesday, January 8 at 4:00 P.M.

