

Minutes of the Board of Directors
Wyomissing Public Library
Meeting Date: November 13, 2007

The Board of Directors of the Wyomissing Public Library met on Tuesday, November 13, 2007 in the Community Room of the library. President Lisa Gallen called the meeting to order at 4:05 P.M.

Members Present: Allison Althouse, Elaine Balkiewicz, Susan Denaro, Lisa Gallen, Denise Greenwood, Jeri Kozloff, Jacqueline Roddy, Geoffrey Stoudt, Mary Ellen Wells, Diane Yoh.
Library Director: Christopher Ritter
Additional attendees: Lynn Driben

Approval of October Minutes: Denise Greenwood seconded by Geoff Stoudt made a motion to approve the minutes. The Board approved the motion.

President's Report:

Lisa Gallen noted that Marlisa Mizerak will contact Michael Miller (art teacher) to request actual costs for the mural. Colleen has several ideas for the content and would like to have 3 walls done.

Treasurer's Report:

In John Schmoyer's absence, Chris Ritter summarized the following items related to the budget:

- Association dues of \$1,400 were received as a result of the newsletter mailing
- The health insurance subsidy arrived
- \$1,000 was paid from account 4100 to pay for the professional development program in which Chris Ritter is participating
- The audit costs were paid
- The newsletter costs are slightly above budget due to the inserts this year (next year the inserts will be more compact which should lower costs).

Corresponding Secretary: No report

Library Director's Report:

- Circulation for December was 6764 and the people counter reported that 5210 people visited the library during this month.
- Colleen conducted 18 children's programs during the month with a total attendance of 218 children and 161 adults.
- Chris also reported the following:
 - Members of the Reading Civic Opera (*Seussical*) read to children in the library
 - The Berkshire Foundation Grant (\$10,000) was received
 - Colleen is proposing to have a Sweet Street's sale to help offset the costs of the children's library programs. This sale would occur in late January
 - Locking the Franklin St. doors at 5:00 p.m. has worked well.

Committee Reports:

Community Affairs:

Denise Greenwood reported that the holiday decorating workshop will not be held by the Garden Club this year due to low membership in the club. Hopefully it will resume next year.

Jacqueline Roddy noted that the Garden Club is willing to decorate the library building. Chris Ritter will make the contact.

Membership:

Lisa Gallen reported that she prepared letters to previous donors who had not yet contributed. Board members wrote notes to those people they knew. If needed, follow-up phone calls may be made in December.

Building and Grounds:

Chris Ritter reported that there have been no building problems this month. Phillip Wolfe and Greg Ciatto did meet with borough personnel regarding the water issue at the library. The result is that a berm is being proposed and curbing if the berm does not solve the problem. Since landscape changes may be involved, the borough may allocate an additional \$5,000 to cover some of these costs.

Nominating:

Elaine Balkiewicz reported that the nominating committee had met during the prior month and were proposing a slate of Board members for the 2008 year as well as executive committee members for 2008. Voting member proposed were Karen Schroder, Mary Rebecca Freymoyer, and Judy Phelps. At large member proposed were George Repko, Bob Jakubek, and Betsy Powers. In addition, Lynn Driben attended the meeting and has been asked to be an at-large member of the Board. Lynn will decide in December if she can become an at-large Board member.

Unfinished/Old Business: None

New Business: Lisa Gallen reported that Jeri Kozloff has offered her yard to hold a fundraising event for the library in the Spring. Marlisa who will chair fundraising events will follow through on this offer.

Allison Althouse seconded by Geoff Stoudt made a motion to adjourn that was approved by the Board. The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Elaine M. Balkiewicz

Next Executive Meeting: Tuesday, December 4 at 5:00 P.M.
Next Board Meeting: Tuesday, December 11 at 4:00 P.M.