

**Minutes of the Board of Directors**  
**Wyomissing Public Library**  
**Meeting Date: Tuesday, October 9, 2007**

The Board of Directors of the Wyomissing Public Library met on Tuesday, October 9, 2007 in the Community Room of the library. President Lisa Gallen called the meeting to order at 4:05 P.M.

**Members Present:** Allison Althouse, Elaine Balkiewicz, Greg Ciatto, Susan Denaro, Lisa Gallen, Denise Greenwood, Jeri Kozloff, Marlisa Mizerak, Jacqueline Roddy, John Schmoyer, Geoffrey Stoudt, Phillip D. Wolfe, Diane Yoh, Karen Schroeder

Honorary Members: Judy Phelps

Library Director: Christopher Ritter

Additional attendees: Michael Miller

**Approval of September Minutes:** Denise Greenwood seconded by Allison Althouse made a motion to approve the minutes. The Board approved the motion.

**Presentation by Michael Miller (Art Teacher and Muralist)**

M. Miller presented the concept of a “mural” as a way of bringing groups of people together (patterned on the Philadelphia mural program). After showing several examples in which students and community members participated, Board members had the following comments/questions:

- The project should include hands-on participation in which individuals make a unique “piece” that is incorporated into the mural.
- The questions of timing was raised. The high school public art class has 2 projects scheduled for this year and using this class would delay the timing. The project could be done sooner under a private contract.
- The question of cost was raised. Mike will create proposals for the project.

**President’s Report:**

Lisa Gallen reported the following:

- Rebecca Botvin has resigned due to child care issues.
- Jeri Kozloff will be the interim borough council representative.
- The newsletter is printed and Lisa will ensure that the post office can deliver it (the print is upside down).
- The president’s letter regarding membership will be sent shortly (to be personalized by Board members).

**Treasurer’s Report:**

John Schmoyer reported that association dues are where they were last year. Maintenance costs were higher this month due to an air conditioning repair.

John also presented the proposed budget for 2008. Elaine Balkiewicz moved that the budget be approved and Denise Greenwood seconded the motion. After discussion about capital needs, the need to assign dates to capital projects, and placing the air conditioning capital costs in the 4450 account, the motion was amended by E. Balkiewicz to include \$7500 in the budget for capital projects and to put this amount in the 4450 account. The Board then approved the motion.

**Corresponding Secretary:** No report

**Library Director's Report:**

- Circulation for December was 5728 and the people counter reported that 4003 people visited the library during this month.
- Colleen conducted 14 children's programs during the month with a total attendance of 142 children and 90 adults.
- Chris also reported the following:
  - 1) An inquiry was made to the Wyomissing Foundation to see if they are receptive to a 2008 grant proposal. (The grant would fund the purchase of a LCD projector and a 2-year movie license).
  - 2) The water bill was five times higher than typical. After investigating, it was found that one of the water heaters upstairs had broken. Eventually a decision will have to be made about replacing the heater. Chris will also request a reduction in a portion of the water bill.
  - 3) The library must pay sales tax on photocopies, book sales, and tote sales.
  - 4) More vandalism occurred in the restrooms. As a result, the Franklin Street doors and the Franklin Street restrooms will be locked at 5:00 p.m. A security cameras and recorder will be researched and should be installed by the end of the month.

**Committee Reports:**

**Community Affairs:**

Denise Greenwood reported that the committee met today to discuss the December garden club program which is now in the planning stage. In addition, she reported that a "clear-out" book sale was held last month and thanked the Board for supporting the ongoing book sale.

**Membership:**

As outlined in the president's report, letters concerning membership will be sent.

**Nominating:**

Elaine Balkiewicz reported that the committee met and created a potential slate of Board members which will be presented at the November meeting.

**Building and Grounds:**

Phillip Wolfe reported that the flowering crab trees have been trimmed by the borough and that executive committee must address painting of the library. He also reported that Dan and Judy Phelps have had several of the oak chairs repaired and that Greg Ciatto had installed a new door in the basement.

P.Wolfe extended a thank-you to Greg Ciatto for doing several projects for the library and also thanked Chris and Earl for addressing maintenance concerns promptly. The Board echoed these thanks.

Jeri Kozloff asked if library representatives would like to meet with the borough representatives about the drainage issue around the library. G. Ciatto offered to meet with borough personnel.

**Unfinished/Old Business:**

Lisa Gallen requested that anyone interested in serving on an ad hoc committee related to the mural should contact her.

**New Business:**

Marlisa Mizerak moved and Diane Yoh seconded the motion that the meeting adjourn.  
The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Elaine M. Balkiewicz

Next Executive Meeting:	Tuesday, November 6 at 5:00 P.M.
Next Board Meeting:	Tuesday, November 13 at 4:00 P.M.
Annual Meeting:	Tuesday, November 13 at 5:00 P.M.