

Minutes of the Board of Directors Wyomissing Public Library

The Board of Directors of the Wyomissing Public Library (WPL) met on Tuesday, December 12, 2006 in the Community Room of the library. President Geoffrey Stoudt called the meeting to order at 4:06 P.M.

Members present: Allison Althouse, Elaine Balkiewicz, Lisa Gallen, Denise Greenwood, John Schmoyer, Brad Scribner, Steve Silverman, Jennifer Sockel, Bill Stobbart, Geoffrey Stoudt, and Mary Ellen Wells.

Honorary Members: Judith Phelps

Library Director: Christopher Ritter

Approval of November's minutes: Allison Althouse, seconded by Elaine Balkiewicz, made motion for approval of the minutes. (It was noted that some board members were unable to open the PDF version of November's minutes due to having a ".dat" file extension).

President's report: Outgoing President Stoudt expressed his appreciation for the support he has received from the board and staff of the WPL during his tenure.

Treasurer's Report: Bill Stobbart briefly summarized the E-O-November operating budget & cash flow management report. \$7,260.00 in association dues was received during November. It was mentioned that Library Materials account #4210 will be spent in its' entirety as per the state's expectations. Staff salary and compensation was discussed at length. Bill reported that an increase of 4.5% was budgeted for 2007. A motion was made by Bill Stobbart, seconded by Allison Althouse, and approved by the board, that a cost of living (approximately 2%) increase would be mandated to all staff after which the executive committee would distribute the balance of the pool of monies at their discretion.

Corresponding Secretary: Denise Greenwood reported that a swag was presented to the library by the *Garden Club of Reading*.

Library Director's Report: Circulation for November was 5,974. The people counter reported having 6,530 people visiting the library during November. Colleen hosted 13 children's programs during November with a total attendance of 180. Chris reported 1) an attendance of 25 at the two "centerpiece-making events" sponsored by the *Wyomissing Garden Club*, 2) six people attending a 3-day "basic skills computer class (20 people expressed an interest in attending), 3) a high school class visiting the library to learn about local history, 4) that the community room carpet is scheduled for cleaning on December 21st, and 6) that *Blanski* was called in to repair a gasket/o-ring that lead to an overflow of water in the basement. The board was also informed of an incident at the library involving some local youths. As a result of this incident, the lavatories on the south end of the building will be locked at 5 PM each day. Additionally, *Wyomissing Data* will be installing software on December 13th which will effectively limit user time on the PC's to thirty (30) minutes per day. The board also approved Chris' recommendation to make changes to the "user responsibilities" section of the Policy on Internet Access for the Wyomissing Public Library. Chris also informed the board of Jill Weise's resignation effective January 31, 2007.

Committee Reports:

Community Affairs: Mary Ellen Wells reported that an additional \$700.00 in association dues had been received since the end of November. As December has historically been a good month for incoming dues, it is hoped that this coming month will also be a good one. The community affairs committee will be sending out a thank-you note in January to all who gave more than

\$25.00 in association dues. Mary Ellen also expressed thoughts on providing other "benefits" to friends of the library.

Membership: None.

Building & Grounds: John Schmoyer reported that the Building & Grounds Committee attended a Wyomissing Borough Infrastructure Meeting in November for purposes of furthering discussion of water problems at the WPL during major rainstorms. The Infrastructure Committee was receptive to the presented concerns, with Greg Ciatto named as the B&G representative to meet with Jim Babb. Greg reported back to the B&G committee that 1) Mr. Babb will recommend that the boro install approximately 125' of curbing along the alley to prevent water from entering WPL property and 2) that Mr. Babb will look into the possibility of installing a catch basin at the intersection of Reading Blvd. and Franklin Street.

Information Technology: None.

Unfinished/Old Business: The following officer nominations for 2007 were presented: Lisa Gallen, President; Marlisa Mizerak, Vice President; Elaine Balkiewicz, Recording Secretary; Mary Ellen Wells, Corresponding Secretary; and John Schmoyer, Treasurer. Bill Stobbart made motion, seconded by Allison Althouse, to close the nominations. Allison Althouse made motion, seconded by Bill Stobbart, to approve the nominations. The board approved all nominations. President Stoudt expressed his gratitude, on behalf of the WPL to outgoing board members Maryann Combs, Steve Silverman, and Bill Stobbart for their service to WPL.

New Business: None.

The meeting adjourned at 4:50 P.M.

Respectfully submitted,



John P. Schmoyer

Next Executive Meeting: Monday, January 8, 2007 @ 5:00 PM
Next Board Meeting: Tuesday, January 9, 2007 @ 4:00 PM