

Minutes of the Board of Directors Wyomissing Public Library

The Board of Directors of the Wyomissing Public Library (WPL) met on Tuesday, November 14, 2006 in the Community Room of the library. President Geoffrey Stoudt called the meeting to order at 4:03 P.M.

Members present: Allison Althouse, Elaine Balkiewicz, Lisa Gallen, Denise Greenwood, John Schmoyer, Brad Scribner, Geoffrey Stoudt, Mary Ellen Wells, Philip Wolfe, and Diane Yoh.
Honorary Members: Judith Phelps and Elizabeth Rothermel.
Library Director: Christopher Ritter

Approval of October's minutes: Allison Althouse, seconded by Elaine Balkiewicz, made motion for approval of the minutes.

President's report: None.

Treasurer's Report: None, although Chris Ritter reported an upward bump in recently received association dues attributed in part to a recent mailing directed to members contributing to the WPL in either 2004 or 2005 but not yet in 2006. Brad Scribner reported that \$165,000 has been included in the Borough's budget to be earmarked for the library.

Corresponding Secretary: Denise Greenwood reported receiving thank-you notes from two staff members whom had been sent flowers in appreciation for their coverage during other staff members' medical leaves.

Library Director's Report: Circulation for October was 6,436. The people counter reported having 4,935 people visiting the library during October. Colleen hosted 15 children's programs during October with a total of 256 in attendance. Chris reported that the *Berkshire Charitable Foundation* has increased its grant for 2006 to \$10,000 – a \$3000 increase from 2005. (The board thanked Elizabeth Rothermel, representing the *BCF*, for its' generosity). *Ciatto Construction* has completed work on the garden gate with its re-installation including with original brass lock. Repairs will be made to the wrinkled carpet in the children's area at the end of November.

Committee Reports:

Community Affairs: A luncheon for WPL volunteers is planned for Wednesday, November 15th. The Wyomissing Garden Club will sponsor a "centerpiece making event" during the morning and evening of December 7th.

Membership: Mary Ellen Wells reported mailing 372 reminder letters (see treasurer's report) on November 2nd. As of November 14th, 554 members have contributed a total of \$33,078.

Building & Grounds: Philip Wolfe reported that the reading lamps in the main reading room are being repaired. He also reported that the Building & Grounds Committee will be attending a Wyomissing Borough Infrastructure Meeting to be held on November 20th at Borough Hall for purposes of furthering discussion of water problems at the WPL during major rainstorms.

Information Technology: None.

Unfinished/Old Business: None.

New Business: The board discussed the WPL Policy & Guidelines for Endowment Funds document which was distributed to board members prior to the meeting. As these policies and guidelines are similar for other organizations, a motion was made to approve adaptation of the endowment. Allison Althouse, seconded by Mary Ellen Wells, made motion for its approval. Approval of the board followed.

The meeting adjourned at 4:44 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John P. Schmoyer".

John P. Schmoyer

Next Executive Meeting: Tuesday December 5, 2006 @ 5:00 PM
Next Board Meeting: Tuesday, December 12, 2006 @ 4:00 PM