

Minutes of the Board of Directors Wyomissing Public Library

The Board of Directors of the Wyomissing Public Library (WPL) met on Tuesday, September 6, 2006 in the Community Room of the library. President Geoffrey Stoudt called the meeting to order at 4:07 P.M.

Members present: Allison Althouse, Elaine Balkiewicz, Greg Ciatto, Maryann Combs, Lisa Gallen, Denise Greenwood, Jacqueline Roddy, John Schmoyer, Steve Silverman, Geoffrey Stoudt, Philip Wolfe, and Diane Yoh.

Library Director: Christopher Ritter

Approval of June's minutes: Allison Althouse, seconded by Elaine Balkiewicz, made motion for approval of the minutes.

President's report: Geoff Stoudt reported that all went well at the library over the summer. He reminded the committee members that their long-range objectives/goals/needs be available for discussion at October's meeting.

Treasurer's Report: Chris Ritter commented on several accounts in Bill Stobbart's absence. The \$2150 amount in Professional Fees account #4200 was the result of an audit (referenced in the March 2006 minutes). Sales continues to average approximately \$700 per month, which pleases the board, toward book fund account #3450. The library has received all of the funds (~ \$3800 below that which was budgeted) that it will receive in 2006 for Access PA income account #3350. Chris explained that this is based upon the library having fewer non-Wyomissing borough people recorded in the WPL's circulation numbers during the previous quarterly two-week sampling period. This sampling is based upon a rather complex state formula. State aid is expected to be increased by 23% for 2007. The WPL received \$4929 as a result of the Sutherland summer party. This amount has been included in July's contributions account #3600. A framed print of the library, as well as a letter of appreciation, was given to the Sutherland family.

Corresponding Secretary: Denise Greenwood read a thank-you letter received from the Sutherlands for the letter and print (see above).

Library Director's Report: Circulation for June-July-August was 24,574. 16,536 people, per the people counter, were reported as having visited the library during the summer....a reported 5% increase from 2005. Colleen's childrens programming continues to be quite successful in that she hosted 56 programs totaling 1103 in attendance. Three weekly storytimes will continue throughout the year. Upcoming library events include a Fall Festival, Dog Therapy Night, and Halloween Celebration. A short newsletter is being readied that will highlight the summer successes, list upcoming programs, and make mention of Library Association renewals. Chris listed several minor, i.e. without damage, library repairs throughout the summer including 1) the reading room and emergency lights, 2) toilet valves, and 3) a clogged drainage line in the new section. The boiler was cleaned in August, a new bicycle rack was obtained, and the hallway ceiling at the "old entrance" was repainted. (The board thanks *Ciatto Construction* for this repainting). Also reported was the intent to discontinue the annual Garden Show due to reduced interest and attendance. The library, however, will continue to advertise those garden club events open to the library.

Committee Reports:

Membership: Allison Althouse reported Association dues to be ahead of last year (\$25,923 vs. \$23,695) although total YTD membership is 382 in 2006 vs. 449 in 2005. As reported in the library director report paragraph, the late September-early October flyer will mention Association dues. This will be followed by a letter expected to be mailed in late October to those who had been members in 2004 and/or 2005 but whose dues have not yet been received in 2006. The board discussed making phone calls (in November) to those who had previously given a minimum of \$250 in prior years. Philip Wolfe recommended making such calls to those who had previously given a minimum of \$100.

Building & Grounds: Philip Wolfe made motion to approve the repair of the patio gate as first reported during June's meeting. Allison Althouse seconded the motion which was then unanimously approved. The anticipated expense for this repair is \$1100. No water damage was reported during the summer months.

Information Technology: Although no report, Chris mentioned that the library's wireless offering is working well and that several people have made use of it.

Unfinished/Old Business: None.

New Business: None.

The meeting adjourned at 4:38 P.M.

Respectfully submitted,



John P. Schmoyer

Next Executive Meeting: Tuesday October 3, 2006 @ 5:00 PM
Next Board Meeting: Tuesday, October 10, 2006 @ 4:00 PM