

Minutes of the Board of Directors Wyomissing Public Library

The Board of Directors of the Wyomissing Public Library (WPL) met on Tuesday, March 14, 2006 in the Community Room of the library. President Geoffrey Stoudt called the meeting to order at 4:02 P.M.

Members present: Allison Althouse, Greg Ciatto, Denise Greenwood, John Schmoyer, Jennifer Sockel, Bill Stobbart, Geoffrey Stoudt, and Mary Ellen Wells.

Honorary Members: Judy Phelps

Library Director: Christopher Ritter

Approval of February's minutes: Bill Stobbart, seconded by Denise Greenwood, made motion for approval of the minutes.

President's report: Geoff Stoudt noted the passing of Heber E. Yeagley, past president and friend of the WPL. Geoff will send a sympathy note to the Yeagley family on behalf of the library.

Treasurer's Report: Bill Stobbart stated that the 2005 State Report (due-date of April 1st) calculations were given to Chris Ritter. As more than \$50,000 was received in state aid, a full audit of the WPL's statement will be required. The 2006 Y-T-D income/expense report was briefly reviewed by Bill.

Corresponding Secretary: No correspondence was received during February. Denise Greenwood reported that volunteers are still needed for the annual *WPL Book Sale*, scheduled for March 30, March 31, and April 1. Denise will send an email to all board members requesting assistance. It was noted that the Saturday date may be cancelled if volunteers cannot be found.

Library Director's Report: Chris Ritter reported total circulation for February to be 6055, with 3698 people having been counted visiting the WPL. A 220% increase in attendees (218 in '06 vs. 68 in '05) was reported for Children's events. Other items of note included 1) applying for a grant to convert 1920's slides and 16mm film into prints and a DVD, respectively, 2) the *Eagle Scouts* having completed their project of the cleaning and painting of previously leaking basement walls, and 3) the need to have the *Warko Group* visit the library on two recent occasions in response to a lack of heat in the south section of the library.

Committee Reports:

Community Affairs: Judy Phelps updated the board regarding the Wyomissing Borough Centennial kick-off event, scheduled for Saturday, May 13th at the WPL. Planned activities include but will not be limited to remarks by members of the founding families, the sale of a *Hometown collectible* depicting Wyomissing events/structures, the serving of refreshments, and the display of memorabilia/photographs. Judy stated that invitations will be sent to various residents who have served the community in past years, with mention of this event to also be included in the next mailing of the *Wyomissing Citizen*.

Membership: Mary Ellen Wells reported that the 2006 membership letter has been sent out to ~4100 residents as well as ~600 non-residents. The total cost of the mailing, including the brochure insert, was approximately \$1085.00. Thank you notes, personalized if possible, are being sent by Allison Althouse. Thanks to Lisa Gallen and Allison for labeling the thousands of letters.

Building & Grounds: The re-opening of the mezzanine for the purpose of holding an ongoing book sale was discussed. The intent of the book sale "committee" (Denise Greenwood and Diane Yoh) would be to discontinue the annual sale in favor of having an ongoing sale to be located in the mezzanine. As there is a question of a non-profit organization having to shut-down such an activity for a period of time, the board agreed to table further discussion until the April meeting. On a related subject, the quantity and quality of books being donated to the library was discussed in some detail. Chris and the committee are to bring recommendations to the next meeting.

Information Technology: Bill Stobbart reported on the status of the WPL becoming "wireless". The router (donated to all county libraries by the *Rotary Club*) is fairly basic, and therefore Bill expressed his concern about the security if this particular router is installed. If installed, theoretically someone could access the WPL's

confidential files, e.g. *QuickBooks*. An alternative solution would be to purchase a more robust router (w/firewall) for ~ \$650.00. The board came to the general conclusion that the more robust router would be preferable for use at the WPL, and that the purchase of it would hinge on the success of the current membership drive.

Unfinished Business: There was no unfinished business.

New Business: The Centennial Committee requested use of the WPL for an early July book signing by George Edmonds. Mr. Edmonds is writing a book on the early history of Wyoming with the intent to have it published by July 1st. Judy Phelps made motion, seconded by Allison Althouse, to approve the Centennial Committee's request. The motion was unanimously approved by the board.

The meeting adjourned at 4:51 P.M.

Respectfully submitted,



John P. Schmoyer

Next Executive Meeting: Monday, April 3, 2006 @ 5:00 PM
Next Board Meeting: Tuesday, April 11, 2006 @ 4:00 PM